



**MARYLAND COMMUNITY COLLEGE
FACILITIES PLANNERS COUNCIL
November 4, 2022
MEETING MINUTES**

Attendees:

College / Agency	Name	Attendance
Allegany College	Korey Layman	Virtual
Carroll CC	Lisa Aughenbaugh	In Person
CC Baltimore City	Kate Zurlage	Virtual
CC Baltimore County	Adam Mott	In Person
CC Baltimore County	Gerry Kramer	In Person
Cecil College	Keith Brown	Virtual
Chesapeake College	Kevin Brown	In Person
Chesapeake College	Miriam Collins	In Person
Chesapeake College	Steve Dyott	Virtual
College of Southern MD	Jill Wathen	Virtual
College of Southern MD	Laura Dyson	Virtual
DBM	Conrad Helms	Virtual
DGS	Iman Shaker	In Person
DGS	Craig Curtis	In Person
Garrett College	Kathy Meagher	In Person
Hagerstown CC	Dawn Baker	Virtual
Hagerstown CC	Vincent Ippolito	Virtual
Harford CC	Trevor Jackson	Virtual
Harford CC	Louis Claypoole	Virtual
Howard CC	Chuck Nightingale	In Person
MACC	Monica Randall	Virtual
MHEC	Daniel Schuster	In Person
Montgomery College	Kerry Norberg	In Person
Prince George's CC	Don Pruet	Virtual

9:30 Call to Order Officer Reports

- ❖ Chair – Greg Grey.
- ❖ Vice Chair – Kerry Norberg
- ❖ Secretary – Laura Dyson
 - Email directory updates.
- ❖ Best Practice Coordinators – Lisa Aughenbaugh
 - Sourcewell presentation at 1:00. December plan for presentation on Part I and Part II. January plan for Dan to make a presentation on HEGIS codes and inventory. February plan for speaker at Howard. June retreat presentation for Asset Essentials, electric vehicle charge stations, Dan Schuster presentation on FRG Master List. Still looking for ideas for April and May.
 - New Business agenda item for the next meeting. FPC website
- ❖ Treasurer – Travis Hopkins

Agency Reports

- ❖ DBM – Conrad Helms
 - Colleges w/ current projects and requests – please continue to keep DBM and MHEC in the loop. We will address as quickly and efficiently as possible. Thanks to everyone who submitted quarterly reports. The information was helpful. Please continue to stay connected with Dan regarding Facilities Renewal Grant.
- ❖ DGS – Craig Curtis
 - Introduced Iman Shaker. Craig looks at the architectural standpoint of projects. First review last week. Previously, work was not getting done timely. More CPEs are out now. Backfilling information on a couple projects. Now, the focus is on Program 1 Program 2 – 50 to 90%. Getting current in looking at projects. DGS are not code officials and do not review/change designs. DGS does not critique how the project is going. DGS's main goal is to make sure what is written down and approved is in the drawings and specifications. Specifications for the state are performance based. DGS does not review procurement processes.
 - Iman Shaker – Worked for an architectural company. Started June 2023.
- ❖ MHEC – Dan Schuster
 - See attached for full MHEC Report
 - Definition of active classroom provided by Monica Randall: “Flexible, technology-enhanced spaces that accommodate a variety of teaching and learning styles. Environments free of traditional barriers where students and instructors can more easily interact with one another. Spaces with furniture and technology solutions that allow students to work in groups, collaborate, and master cooperative learning techniques.”

- <https://faculty.umd.edu/classrooms/terp-classrooms> For more Info.
 - State funded items need to be maintained for 15 years. If you have a project that affects that space within that time frame – it could make the project ineligible for funding.
- ❖ MACC – Monica Randall
 - MDE has invited colleges & universities to discuss climate solutions act of 2022. They are asking people to discuss MD Energy Building Performance standards. Virtual meeting scheduled Nov. 14th. Asking to share their experiences and perspectives on challenges they have – how would they improve energy performance and net zero. Legislation FPC is following. RSVP required for meeting – 3:00 – 3:30.
 - Goals set. No timeline for implementation or specifications yet. May not involve community colleges.
 - MACC Board of Directors – Legislative initiatives. Continue to request full funding of CADE – support requests for capital projects – support additional requests for Facilities Renewal Grants.
 - Discussion on IT projects having a funding source like the Facilities Renewal Grant.
 - Discussion about possibility of annual Facilities Renewal Grant. Current law is 5% of current construction funding. \$500k limit per college.

FPC FY23 Goals

- ❖ Discussed FY23 Goals
 - Goal 1: Determine best practices applicable to facility planners through the sharing of individual college practices, industry, and state agency presentations, etc. Have at least 1 session (presentation, roundtable, work group, etc.) per FPC meeting.
 - Lisa shared the current schedule for best practices.
 - Call for more best practice ideas for the June retreat.
 - Email John & Lisa directly for ideas. Going to plan as far out as possible
 - Goal 2: Publish and update the community college capital projects website information to advocate for continued state funding.
 - New Business agenda item: Travis presentation on website
 - Goal 3: Monitor for changing mandates related to Maryland High Performance Building Standards and Net Zero Buildings by including an agenda item at each FPC meeting to cover this topic, in addition to or covered under MACC’s Agency Report, and react, as necessary.
 - November 14th meeting opportunity to share challenges.
 - Requested update from Kate on Goal 3
 - Goal 4: Monitor MACC Committee work group for the ‘Climate Solution Now Act 2022’ (SB528) for changing mandates. Respond to these mandates by reporting feedback as to their impact on community colleges.
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Old Business

- ❖ Aligning FPC Goals with MACC's Strategic Plan
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- ❖ COVID –19 Updates
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11:30 New Business

- ❖ Roundtable Discussions on Various Topics:
 - ...

1:00 Sourcewell:

- ❖ See Presentation

Adjourned at???!

Tour: Carroll Community College, K Building

- ❖ Renovation of two unisex restrooms from space available in existing restroom areas.

Upcoming Meetings:

- December 9, 2022 – AACC
- January 13, 2023 – Cecil
- February 10, 2023 – Howard
- April 14, 2023 - CSM / Essex
- May 12, 2023 - CSM / Essex
- June 1-2, 2023 - Exact dates and location TBD