



Application – MC Management - FY27

Instructions: Please complete this application with your supervisor's approval and signature. Send a scanned copy to richard.forrest@montgomerycollege.edu no later than Friday, **October 9, 2026**. **When you are accepted into the program you will receive Outlook Calendar invitations for each class and be asked to register in Workday.**

NOTE: You must supervise at least one regular employee and be responsible for any disciplinary actions and the annual performance review. Shift leads do not qualify for this cohort.

Name: _____

Title: _____

Department: _____

Class dates, times and location:

Orientation	October 14	8:45 am – Noon	MK 122
Clifton Strengths and Emotional Intelligence	October 21	8:45 am – 4:15 pm	MK 122
Situational Management - Performance and Development	November 18	8:45 am – Noon	MK 122
Building and Sustaining a Team	December 9	8:45 am – Noon	Zoom
Managing a Global Workforce - strategy and culture	January 13	8:45 – 4:15 pm	MK 122
Employer Relations	February 10	8:45 am – Noon	MK 122
Coaching Your Staff	March 3	8:45 am – 4:15 pm	MK 122
Coaching, Change and Feedback	March 24	8:45 am – Noon	MK 122
Make up Day (if needed)	April 13	8:45 am – 4:15 pm	MK 122
What's Your Conflict Style?	April 21	8:45 am – Noon	Zoom
Problem-Solving and Decision-Making	May 5	8:45 am – 4:15 pm	MK 122
Facilitated Dialogue - communications, adaptability, collaboration	June 2	8:45 am – Noon	MK 122
Next Steps and Program Completion	June 11	9:00 am – 2:00 pm	MK 122

Additional Requirements

- Attendance on October 8 and 21 is mandatory. Do not apply if you cannot attend those dates.
- Additional time commitments: Small groups within the cohort organize a field trip to visit a particular site and leader at MC to gain insights and discuss managerial challenges.
- A Final project is presented on June 11

Please write a brief statement explaining why you would like to participate in the program and identify some expectations.

By applying to this cohort, I acknowledge that I am committed to attend and agree to participate fully in all sessions.

Applicant's Signature:		Date:	
Printed Name			

By signing this form, I support this employee's full participation in this cohort program as per dates and commitments listed above.

Supervisor's Signature:		Date:	
Printed Name:			