



MACKLIN BUSINESS INSTITUTE  
HONORS BUSINESS PROGRAM  
APPLICATION FOR ADMISSION  
MID-YEAR 2025

MACKLIN BUSINESS INSTITUTE (MBI)  
HONORS BUSINESS PROGRAM  
APPLICATION FOR ADMISSION  
MID-YEAR 2024-25

**Eligibility:** Mid-Year MBI program applicants must be high school graduates who have completed between 12 and 28 credits at the college level with a 3.5 or higher GPA in order to be eligible to apply. In addition, students must not have taken one or more of the MBI core courses (ACCT 221 & 222 and ECON 201 & 202) for best consideration.

**The Application Process**

- A. Complete the application form on the opposite page.
- B. Prepare the essays described on the application form.
- C. Provide a detailed business-style resume which includes academic honors, extracurricular activities, employment and memberships in clubs and organizations. Indicate positions and/or examples of leadership and excellence.
- D. Obtain letters of recommendation from two individuals who are knowledgeable regarding your preparedness for the MBI Honors program. At least one of these must be an academic reference from a college level course.

**Please have the person writing the recommendation send their letter to:**

[mbi@montgomerycollege.edu](mailto:mbi@montgomerycollege.edu)

**The subject line should read: MBI mid-year recommendation\_ your last name**

- E. Provide mid-term grades from the 2024 fall semester. In addition, provide transcripts from any other colleges or universities attended.
- F. Submit complete applications no later than December 20, 2024

Applicants will be notified of final decision no later than January 10, 2025.

PLEASE SUBMIT ALL MATERIALS TO: [mbi@montgomerycollege.edu](mailto:mbi@montgomerycollege.edu)

The subject of your e-mail must read: MBI Midyear Application\_ your last name

For questions, please e-mail: [mbi@montgomerycollege.edu](mailto:mbi@montgomerycollege.edu)

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Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip code: \_\_\_\_\_ M #: \_\_\_\_\_

High School: \_\_\_\_\_ Yr. Grad: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Have you declared a major? Yes No If "yes", what major? \_\_\_\_\_

Are you planning on transferring to a four-year college? Yes No

If "yes", what are your top two choices? \_\_\_\_\_

Please complete the following essay questions:

**Part One (Required):**

*Each essay should be a separate document with approximately 200 to 250 words for each response. Please have your name on every page of each document.*

1. Describe an experience that has influenced your decision to pursue a business career, and explain how this experience led you to setting your current goals.  
AND
2. Discuss your most meaningful leadership experience. What did you learn about your own individual strengths and weaknesses through this experience?

**Part Two (Optional):**

What other information do you believe would be helpful to the selection committee in understanding you better and in considering your application? (250-word limit)

**Please submit your complete application no later than December 20, 2024**

I certify that all of the information provided above and included with this application is true and accurate.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Montgomery College is an equal opportunity employer committed to fostering a diverse academic community among its student body, faculty, and staff.