



BOARD OF TRUSTEES PUBLIC MEETING MINUTES
Montgomery College
Via Zoom Webinar • Webinar ID: 957-2867-6509
November 16, 2020

1. CALL TO ORDER

Board Chair Knapp called a brief public meeting to order for the purpose of voting to go into closed session. The public meeting began at 5:30 p.m. on Monday, November 16, 2020, by Zoom videoconference. Trustees present for the public vote were:

- Trustees Present:
- Trustee Richelle Adu, Student Trustee
 - Trustee Gloria Aparicio Blackwell
 - Trustee Kenneth J. Hoffman
 - Trustee Robert F. Levey
 - Trustee Leslie S. Levine
 - Trustee Maricé I. Morales
 - Trustee Marsha Suggs Smith
 - Trustee Frieda K. Lacey, Second Vice Chair
 - Trustee Michael A. Brintnall, First Vice Chair
 - Trustee Michael J. Knapp, Chair

Board Chair Knapp announced that pursuant to the General Provisions Article 3-305(b), the meeting would be closed only to:

- consult about pending or potential litigation—subsection 8, and
- consider matters related to collective bargaining negotiations—subsection 9.

Upon a motion made by Trustee Morales and seconded by Trustee Suggs Smith, the Board voted by roll call to go into closed session. The motion passed.

No members of the public had any objections to closing the meeting.

The meeting was closed under the following provisions of General Provisions Article 3-305(b):

3-305(b) subsection 8	Consult about pending or potential litigation	To hear information regarding an Equal Employment Opportunity Commission complaint	No action taken.
3-305(b) subsection 9	Consider matters related to collective bargaining negotiations	To hear update on negotiation session with AAUP.	No action taken.
Resource Persons: Ms. Krista Leitch Walker, Ms. Carol Kliever			

RECONVENE PUBLIC MEETING

The Montgomery College Board of Trustees reconvened on November 16, 2020, by videoconference to conduct the public session of its November meeting. This public session was reconvened and called to order by Board Chair Knapp at 6:30 p.m.

2. ROLL CALL

Trustees Present: Trustee Richelle Adu, Student Trustee
Trustee Gloria Aparicio Blackwell
Trustee Kenneth J. Hoffman
Trustee Robert F. Levey
Trustee Leslie S. Levine
Trustee Maricé I. Morales
Trustee Marsha Suggs Smith
Trustee Frieda K. Lacey, Second Vice Chair
Trustee Michael A. Brintnall, First Vice Chair
Trustee Michael J. Knapp, Chair

3. APPROVAL OF AGENDA

Trustee Suggs Smith made a motion to approve the agenda. Trustee Morales seconded.

A roll call vote was taken and the motion passed unanimously.

4. APPROVAL OF MINUTES

- A. October 19, 2020 Closed Session**
- B. October 19, 2020 Public Meeting**

Trustee Morales made a motion to approve the two sets of minutes. Trustee Brintnall seconded.

The Board voted by roll call and the motion passed unanimously.

5. REPORTS

A. Conversations with Constituents

Trustees heard from constituents: staff member, Ms. Carol Kliever; student, Mr. Aivis Natividad; and faculty member, Dr. Raluca Teodorescu.

Ms. Kliever shared some of the challenges that employees face in the midst of uncertainty during the pandemic. She gave credit to the Office of Information Technology for their support of employees in terms of technology and training in a very short amount of time. Mr. Natividad, a student athlete, related his concerns as a baseball player whose eligibility has been affected by the cancellation of the spring season. Finally, Dr. Teodorescu discussed some of the ways that faculty have innovated to meet both the learning and non-cognitive needs of students during online teaching.

B. President's Report

In recognition of Veterans' Day, Dr. Pollard began her report with an expression of gratitude to all men and women who serve our country. She thanked Board Chair Knapp, First Vice Chair Brintnall, and Trustee Hoffman for their service.

Dr. Pollard acknowledged several recent events, including the dedication of the Long Nguyen and Kimmy Duong Student Service Center and the Strategic Horizon Network Colloquium. She informed the Board that her upcoming President's Dialogue would take place on December 3 and feature Maryland Congressman David Trone and Jeffery Robinson, deputy legal director, and the director of the American Civil Liberties Union (ACLU).

In response to higher COVID-19 transmission rates in the state, Dr. Pollard stated that the College has reassessed its activities on campuses and reported that the College would continue to monitor conditions and follow guidance from county and state health authorities. She reminded the Board that all decisions are made in consultation with the Coronavirus Advisory Team, and the College follows the principles and practices outlined in the Resilient MC Roadmap for College Operations plan and the MC COVID-19 Health and Safety Plan.

In summary of her written report, Dr. Pollard outlined three primary topics that were explored: how the College is administering CARES Act funding, how the College is working to mitigate the impacts of fiscal constraints by the state and county, and how the College is working on strategic enrollment management to help students who may face difficulty related financial or personal challenges.

Dr. Pollard closed her report with the following discussion questions for Trustees:

1. How can the Board help the College continue to preserve its values—equity, inclusion, access—in the context of anticipated reductions in FY22?
2. How can the Board best include employees in discussions about fiscal strategies, given the anxiety that many employees feel about job security?
3. How can the College policies help boost WDCE enrollment given its traditional reliance on in-person registration and dependence on tactile training programs?
4. How can the College policies create opportunities for auxiliary revenues with the context of continuing COVID-19 restrictions?

C. Chair's Report

Board Chair Knapp opened his report by echoing Dr. Pollard's gratitude and acknowledged the service and sacrifices of his fellow veterans.

Turning his attention to current events, Board Chair Knapp reported that he attended an information session for Trustee candidates and offered greetings on behalf of the Board. He acknowledged the participation of several Trustees at the Strategic Horizon Network Virtual Fall Colloquium and informed the Board that he and several students testified at the Montgomery County Delegation Priorities Hearing.

Board Chair Knapp concluded his report with an announcement of plans to hold a conversation with the chairs of the College's support organizations and the independent nominating committee in the new year.

D. Workday Implementation Update

Ms. Jane-Ellen Miller, interim chief information officer, gave a status report of the Workday Implementation Project. Ms. Miller presented an overview of the project timeline and updated the Board on the impact of the current remote working environment on completion dates.

E. Committee Reports

i. Student Success Committee Report

Committee Chair Lacey reported that the Student Success Committee met on October 21, 2020, and discussed its goals and meeting schedule for fiscal year 2021. The committee also received updates on Advising and the Alternative Placement and Developmental Education Redesign.

ii. Succession Planning Committee Report

Committee Chair Levine reported that the Succession Planning Committee met on October 27, 2020, and discussed best practices in trustee recruitment. The committee decided to develop a board skills matrix to identify the expertise, knowledge, experience, and demographic information of the current Board. The committee also received an update on the independent Nominating Committee's current trustee recruitment process and timeline.

iii. PIC MC Foundation Board Report

Liaison Trustee Lacey reported that the PIC MC Foundation Board met on October 28, 2020. The county executive attended the meeting, at which an overview of PIC MC was presented and the new student member of the board was introduced. The PIC MC Foundation board also heard committee reports, as well as a presentation by Ben Wu, president and CEO of the Montgomery County Economic Development Corporation.

6. CONSENT AGENDA

BR#20-11-088

Personnel Actions Confirmation Report

BR#20-11-089

National and State Designated Awareness Days for 2021

Trustee Morales made a motion to approve the items of the consent agenda. Trustee Lacey seconded.

The Board voted by roll call and the motion passed unanimously.

7. RECOGNITION

BR#20-11-090

Naming of the Provost Professor Dr. Bob Brown and Family Classroom in Honor of Dr. O Robert Brown Jr.

Trustee Brintnall made a motion to approve the recognition resolution. Trustee Suggs Smith

seconded.

The Board voted by roll call and the motion passed unanimously.

8. AWARD OF CONTRACT (COMPETITIVE)
BR#20-11-091 Award of Contract, Catherine and Isiah Leggett Math and Science Building Guaranteed Maximum Price Number 4—Main Bid Package, Takoma Park/Silver Spring Campus, Bid e619-001

Trustee Morales made a motion to approve the award of contract. Trustee Lacey seconded.

The Board voted by roll call and the motion passed unanimously.

9. BUDGET MATTER
BR#20-11-092 FY22 Biennial Capital Budget

Trustee Morales made a motion to approve the capital budget. Trustee Hoffman seconded.

The Board voted by roll call and the motion passed unanimously.

10. NEW BUSINESS

There was no new business to come before the board.

11. PUBLIC COMMENTS

Ms. Arlean Graham gave comments.

12. TRUSTEE COMMENTS

13. ADJOURNMENT

Trustee Brintnall made a motion to adjourn. Trustee Morales seconded.

A roll call vote was taken and the motion passed unanimously.

The meeting adjourned at 8:21 p.m.

Signature on file

Michael J. Knapp
Chair, Board of Trustees

Signature on file

DeRionne P. Pollard, PhD
President and Secretary-Treasurer, Board of Trustees

Recorder: Lily Lee
Approved on: December 14, 2020