



BOARD OF TRUSTEES PUBLIC MEETING MINUTES

Montgomery College

Public Vote via Zoom Teleconference • 301-715-8592 • Meeting ID: 995 0657 1938
Board Room, Central Services Building, 9221 Corporate Boulevard,
Rockville, Maryland 20850
October 13, 2025

A. CALL TO ORDER—PUBLIC VOTE TO GO INTO CLOSED SESSION

Board Chair Aparicio Blackwell called the Montgomery College Board of Trustees to order at 6:07 p.m. on October 13, 2025, in room S408 of the Central Services Building, located at 9221 Corporate Boulevard, Rockville, Maryland, to conduct a brief public meeting for the sole purpose of voting to go into closed session.

B. ROLL CALL

A roll call of trustees was taken to establish a quorum.

Trustees Present: Trustee Gloria Aparicio Blackwell, Chair
 Trustee Annice Cody, First Vice Chair
 Trustee Sheryl Brissett Chapman, Second Vice Chair
 Trustee Michael A. Brintrnall
 Trustee Marvin Dickerson
 Trustee David A. Hill
 Trustee Omar Lazo (joined online)
 Trustee Marcia Mintz
 Trustee Renata Podlesny

Trustee Absent: Trustee Jacqueline Manger

C. MOTION TO CLOSE SESSION

Board Chair Aparicio Blackwell announced that pursuant to the General Provisions Article 3-305(b), the meeting would be closed only to:

- consider matters related to collective bargaining negotiations—subsection 9, and
- discuss one personnel matter—subsection 1.

Trustee Dickerson made a motion to close the meeting. Trustee Hill seconded.

A vote was taken and the motion passed unanimously.

No members of the public had objections to closing the meeting.

Statutory authority	Topic description	Persons present for discussion	Action Taken
3-301 Administrative Function	conduct an administrative function related to discussion of the board's skills matrix	Trustees; president; chief of staff; general counsel; senior vice presidents; board staff	Information only. No official action taken.
3-305(b) Subsection 9	discuss strategies, position, and parameters to prepare for collective bargaining negotiations	Resource persons: Ms. Liz Greaney, Ms. Carol Kliever, Ms. Krista Leitch Walker. Trustees; president; chief of staff; general counsel; senior vice presidents; board staff	Information only. No official action taken.
3-305(b) Subsection 1	discuss a personnel matter related to the president's contract	Trustees	Information only. No official action taken.

1. RECONVENE PUBLIC MEETING

Board Chair Aparicio Blackwell reconvened the public meeting at 7:12 p.m. in the Board Room of the Central Services Building, located at 9221 Corporate Boulevard, Rockville, Maryland, to conduct the public session of the October meeting. The public was invited to participate either in person or via Zoom.

2. ROLL CALL

Trustees Present: Trustee Gloria Aparicio Blackwell, Chair
Trustee Annice Cody, First Vice Chair
Trustee Sheryl Brissett Chapman, Second Vice Chair
Trustee Michael A. Brintrnall
Trustee Marvin Dickerson
Trustee David A. Hill
Trustee Omar A. Lazo (joined online)
Trustee Jacqueline C. Manger (joined online)
Trustee Marcia B. Mintz
Trustee Renata Podlesny

3. APPROVAL OF AGENDA

Trustee Hill made a motion to approve the public meeting agenda. Trustee Dickerson seconded.

A vote was taken and the motion passed unanimously.

4. REPORTS

A. PRESIDENT'S REPORT

Dr. Williams began his report with highlights that demonstrate how Montgomery College continues to shape opportunity by expanding access, strengthening transfer pathways, and supporting students and families.

He reported that credit enrollment for Fall 2025 reached 19,972 students, a 6 percent increase over the previous year, reflecting the success of the College's enrollment, academic, and marketing plans and the dedication of faculty and staff. He added that

the student body remains highly diverse, with broad representation across racial, ethnic, and international groups.

Dr. Williams continued his report with news that a new transfer agreement with the Rochester Institute of Technology is already benefiting students through guaranteed admission, scholarship opportunities, and enhanced advising. He shared that the College also hosted its second annual Information Literacy Week, emphasizing digital discernment and ethical information use, as well as three transfer fairs across campuses that connected students with four-year institutions. Additionally, Dr. Williams reported that a Family Empowerment Resource Fair was held at the Rockville Campus that supported parenting students through family-friendly engagement and access to key resources.

Transitioning to other topics, Dr. Williams expressed appreciation to the Library, Facilities, and IT teams for their work on the renovation of the Resource Center Building at the Takoma Park/Silver Spring Campus, emphasizing that the reopened Library offers modernized learning spaces and improved technology access, advancing equitable student success. He also noted that with the upcoming implementation of Pell Grants for noncredit programs, strong data systems will be essential. Montgomery College is well positioned through its Data Asset Management Plan, which advances the College's transformational goals of access, completion, and post-completion success.

Concluding his report, Dr. Williams reaffirmed the College's commitment to inclusive excellence and student achievement and expressed gratitude to the Board for its continued support of Montgomery College's mission.

B. COMMITTEE AND LIAISONS' REPORTS

i. MC Alumni Association Liaison's Report

Trustee Podlesny, liaison to the Montgomery College Alumni Board of Governors, reported on a meeting that took place on September 25. At that meeting, the Alumni Board congratulated this year's Alumni Association scholarship recipients and hosted a special reception in their honor. Members also received a presentation on the College's refreshed brand and heard updates on the upcoming Fall Alumni Social, scheduled for October 15. The next meeting will be held on November 20, and a volunteer day of service is planned for November 12 at the Rockville Campus to support the Mobile Market.

ii. Budget Review and Financial Sustainability Committee Report

Trustee Dickerson, chair of the Budget Review and Financial Sustainability Committee, reported on the committee meeting held on September 29. The committee received an overview of the Facilities Master Plan, which addressed key priorities to support enrollment growth, define space needs, and guide new facility initiatives. Members also reviewed a preview of the proposed FY27 biennial capital budget, which will be presented to the full Board later in the meeting. Trustee Dickerson concluded his report with an update on Policy 63001: Procurement, Contracts, and Consultant Services, which has been revised in preparation for Board consideration.

iii. PIC MC Foundation Board Liaison's Report

Trustee Dickerson, who serves as liaison to the PIC MC Foundation Board, reported on the board's kickoff meeting, held on September 30. The board discussed key strategic initiatives and received a status update on recent community tours designed to showcase the PIC MC's innovation ecosystem, enhance visibility among stakeholders, and strengthen workforce development partnerships. Trustee Dickerson concluded his liaison's report with news of the next meeting of the PIC MC Foundation Board on November 12.

iii. Board Development and Succession Planning Committee Report

Trustee Brissett Chapman, chair of the Board Development and Succession Planning Committee, reported on the committee meeting held on October 6. The committee focused on strengthening board effectiveness and succession planning through a review of the Board's skills matrix, discussion of the Board Chair's role, and consideration of plans for this year's board and chair assessments. Members also reviewed the Middle States criteria for governing bodies in preparation for reaccreditation, emphasizing the Board's role in aligning with the institutional mission, reviewing policy, and engaging in self-study milestones. Trustee Brissett Chapman concluded her report with news of the next committee meeting, scheduled for January 13.

iv. Community Engagement and Access Committee Report

Trustee Hill, chair of the Community Engagement and Access Committee, reported on the meeting held on October 7. The committee focused on the College's recent brand refresh and discussed how trustees can serve as effective advocates and ambassadors by aligning talking points with the new brand narrative. Trustees received training and access to brand guidelines and narratives, which provide tools to tailor messages for different audiences while maintaining consistency with the College's story. Trustee Hill concluded his report with news of the next committee meeting, scheduled for January 27.

C. CHAIR'S REPORT

Board Chair Aparicio Blackwell began her report with highlights of German American Heritage Month, National Italian American Heritage Month, National Disability Employment Awareness Month, Polish American Heritage Month, and also recognized the upcoming celebration of Diwali. She expressed pride in Montgomery College's commitment to acknowledging and celebrating the contributions of its diverse students, faculty, staff, and community members.

Board Chair Aparicio Blackwell thanked trustees, committee chairs, and presidential representatives for their dedication to the work of the board's ad hoc committees. She also acknowledged the Library Renovation and Resource Center Reopening on September 26 at the Takoma Park/Silver Spring Campus and thanked Trustee Brissett Chapman for attending the ceremony.

Additionally, Board Chair Aparicio Blackwell reported on a luncheon she held with the chairs of the College's Alumni Association, Foundation Board, and PIC MC Foundation

Board on October 8. The chairs discussed collaboration and shared priorities, with plans to meet again in the spring.

Board Chair Aparicio Blackwell concluded her report with an announcement that Montgomery College will present at the ACCT 2025 Leadership Congress later in October on the topic of "Immersive Experiences Connect the Board to Programs, Business, and Industry." She looks forward to sharing trustees' impressions and experiences of this conference at the next meeting in November.

5. CONSENT AGENDA

BR#26-10-008
BR#26-10-009

September 15, 2025 Public Meeting Minutes
Personnel Actions Confirmation Report
Recognition of Retirees

Trustee Hill made a motion to approve the consent agenda. Trustee Dickerson seconded.

A vote was taken and the motion passed unanimously.

6. BUDGET MATTER

The Proposed FY27 Biennial Capital Budget

Director of Capital Planning Kristina Schramm and Senior Vice President for Administrative and Fiscal Services and Chief Operating Officer Sherwin Collette presented the proposed capital budget request for FY27.

7. POLICY MATTER–ACTION

BR#26-10-010

Modification of Policy 63001: Procurement, Contracts, and Consultant Services

Trustee Dickerson made a motion to approve the policy matter. Trustee Hill seconded the motion.

A vote was taken and the motion passed unanimously.

8. POLICY MATTERS–INFORMATION AND POSSIBLE ACTION

BR#26-10-011

Modification of Policy 31009: Employee Indebtedness

BR#26-10-012

Modification of Policy 37001: Personnel Files

Trustee Brinnall made a motion to approve both modifications of Policy 31009: Employee Indebtedness and Policy 37001: Personnel Files. Trustee Hill seconded the motion.

A vote was taken and the motion passed unanimously.

BR#26-10-013

New Policy 91000: Public Health and Environmental Safety

BR#26-10-014

Retirement of Policy 41004: Student Health and Safety

BR#26-10-015

Retirement of Policy 75003: Restrictions on Smoking, Tobacco, and Sale of Tobacco Products

Trustee Brissett Chapman made a motion to approve the new Policy 91000: Public Health and Environmental Safety, and both retirements of Policy 41004: Student Health and Safety and Policy 75003: Restrictions on Smoking, Tobacco, and Sale of Tobacco Products. Trustee Hill seconded the motion.

A vote was taken and the motion passed.

9. NEW BUSINESS

There was no new business to come before the board.

10. TRUSTEE COMMENTS

Trustee Brissett Chapman enquired if she can get a library card.

13. ADJOURNMENT

Trustee Dickerson made a motion to adjourn the public meeting. Trustee Hill seconded.

A vote was taken and the motion passed unanimously.

The meeting was adjourned at 8:22 p.m.

Signature on file

Gloria Aparicio Blackwell
Chair, Board of Trustees

Signature on file

Dr. Jermaine F. Williams
President and Secretary-Treasurer,
Board of Trustees

Recorder: Lily Lee
Adopted on: November 17, 2025