



BOARD OF TRUSTEES PUBLIC MEETING MINUTES
Montgomery College, Rockville, Maryland
Room 024, Macklin Tower, MCTV Studio, 51 Mannakee Street, Rockville Campus
In-person or via Zoom Webinar • Webinar ID: 945 6860 3164
February 12, 2024

A. CALL TO ORDER–PUBLIC VOTE TO GO INTO CLOSED SESSION

Board Chair Brintnall called a brief public meeting to order at 5:30 p.m. for the sole purpose of voting to go into closed session. A roll call of trustees was taken to establish a quorum.

B. ROLL CALL–PUBLIC VOTE TO GO INTO CLOSED SESSION

Trustees Present: Trustee Michael A. Brintnall, Chair
 Trustee Frieda K. Lacey, First Vice Chair
 Trustee Gloria Aparicio Blackwell, Second Vice Chair
 Trustee Sheryl Brissett Chapman
 Trustee Annice Cody
 Trustee Judy Docca
 Trustee Omar A. Lazo
 Trustee Robert F. Levey
 Trustee Rishi G. Nixon

Trustee Absent: Trustee Maricé I. Morales

C. MOTION TO CLOSE SESSION

Board Chair Brintnall announced that pursuant to the General Provisions Article 3-305(b), the meeting would be closed only to:

- consider matters related to collective bargaining negotiations with AAUP, AFSCME, and SEIU – subsection 9, and
- conduct three administrative functions.

Trustee Aparicio Blackwell made a motion to close the meeting. Trustee Docca seconded.

A vote was taken and the motion passed unanimously.

No members of the public had any objections to closing the meeting.

Statutory authority	Topic description	Persons present for discussion	Action Taken
3-305(b) Subsection 9	To consider matters related to collective bargaining negotiations with AAUP, AFSCME, and SEIU	Trustees; president; chief of staff/chief strategy officer; general counsel; senior vice presidents; board staff	Information only. No official action taken.

Administrative Functions	To conduct administrative functions related to the board's FY24 board self-assessment instrument and process; executive committee structure and roles; and spring retreat planning	Trustees; president; chief of staff/chief strategy officer; general counsel; senior vice presidents; board staff	Information only. No official action taken.
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1. CONVENE PUBLIC MEETING

The Montgomery College Board of Trustees re-convened at 6:30 p.m. on February 12, 2024, in room 024 of the Macklin Tower, located on the Rockville Campus, 51 Mannakee Street, Rockville, Maryland, to conduct the public session of its February meeting. The public was invited to participate in person or via Zoom teleconference.

2. ROLL CALL

Trustees Present: Trustee Michael A. Brintrnall, Chair
 Trustee Frieda K. Lacey, First Vice Chair
 Trustee Gloria Aparicio Blackwell, Second Vice Chair
 Trustee Sheryl Brissett Chapman
 Trustee Annice Cody
 Trustee Judy Docca
 Trustee Omar A. Lazo
 Trustee Robert F. Levey
 Trustee Rishi G. Nixon

Trustee Absent: Trustee Maricé I. Morales

3. APPROVAL OF AGENDA

Trustee Aparicio Blackwell made a motion to approve the public meeting agenda. Trustee Lacey seconded.

A vote was taken and the motion passed unanimously.

4. CONVERSATION WITH CONSTITUENTS

Board Chair Brintrnall thanked the Rockville Campus leadership for hosting the February board meeting and welcomed three members of the Rockville Campus community — Ms. Linda Fontaine, professor of computer applications; Dr. Hoa Nguyen, chair of the Business and Economics Department; and Ms. Ivy Kariuki, Montgomery College student. Ms. Fontaine and Dr. Nguyen spoke about creating the Business Case Competition for Montgomery College business students. Ms. Kariuki gave moving testimony of her experiences as a student and winning the Business Case Competition.

5. REPORTS

A. President's Report

Dr. Williams began his report with recognition of Black History Month, noting that he recently attended the Afro-Academic, Cultural, Technological and Scientific Olympics (ACT-SO) poetry competition, sponsored by the NAACP. He was pleased to report that several Montgomery College alumni participated in the event. Dr. Williams also indicated that he attended a Strategic Horizon Network conference highlighting the emergence of AI in higher education. Dr. Williams said that one of its key considerations is the equitable and inclusive access to AI for all students.

On to local events, Dr. Williams thanked the many faculty, staff, and student volunteers from Montgomery College who helped make the Regional High School Science Bowl, held at the Rockville Campus, a great success. Twenty high school teams competed for the right to represent the region at the National Science Bowl Championship Tournament, held in Washington, D.C. Dr. Williams recognized the volunteers for their time, talent, and passion to advance the College in the community.

In other recognitions, Dr. Williams acknowledged MC Professor Cinder Cooper Barnes for co-leading a Council of American Overseas Research Centers seminar in Senegal. The seminar was focused on "West Africa and the Diaspora—Continuities and Transformations." Dr. Williams reported that Professor Barnes is the fifth MC faculty member to participate in the Council of American Overseas Research Centers program.

Turning his attention to advocacy, Dr. Williams stated that the season is in full swing, with a successful Student Advocacy Day having been completed. Fifteen MC students participated, reminding elected officials in the Maryland General Assembly of how much Montgomery College contributes to communities by producing highly-skilled workers for our economy in high demand fields and how MC students close workforce shortage gaps and bring greater diversity to the workforce.

In concluding his report, Dr. Williams announced that the College's recent enrollment growth of 3.8% was higher than the national average for community colleges and that spring applications were up 16% over this time last year. Dr. Williams expressed his appreciation to the trustees for their commitment to advocacy of Montgomery College and its students.

B. FY24 Second Quarter Financial Summary Report

Mr. Sherwin Collette, senior vice president for administrative and fiscal services, and Ms. Liz Greaney, chief business/financial strategy officer, provided a summary report of income and expenditures of the second quarter of the current fiscal year (FY24).

C. Strategic Plan Update

Dr. Stephen Cain, chief of staff/chief strategy officer, presented a mid-year review of the College's strategic plan. The Board of Trustees adopted the plan in April of 2023 and it will span five years, from July 1, 2023 to June 30, 2028. Dr. Cain outlined the strategic focus of FY24 and representative actions and impacts. He concluded with an overview of next steps.

D. Committee Reports

i. Board Development and Succession Planning Committee

Trustee Lacey, chair of the Board Development and Succession Planning Committee, reported that a meeting was held on January 30. The committee discussed efforts to “future proof” the board with practices that will strengthen its governing capacity, including the board’s self-assessment, board chair assessment, and a proposal regarding the board’s Executive Committee.

ii. Community Engagement and Access Committee

Trustee Cody, chair of the Community Engagement and Access Committee, reported that a meeting was held on February 1. The committee heard several presentations, including Montgomery College’s status as the only Hispanic Serving Institution in Maryland, a summary of several Hispanic community conversations, and an overview of philanthropy and grants, including Pell Grant information.

E. Chair’s Report

Board Chair Brintnall echoed Dr. Williams’ remarks and began his report with acknowledgement of Black History Month. He noted that the Carver School, which sits near the Montgomery College Rockville Campus, has historic roots as the first modern high school and junior college for African American students in Montgomery County when it opened in 1951.

With news of recent events, Board Chair Brintnall reported that trustees attended the Maryland Association of Community Colleges’ Trustee Leadership Conference and Legislative Reception on January 22 and the Association of Community College Trustees’ National Legislative Summit, which took place February 4 to 7.

Concluding his report, Board Chair Brintnall stated that on February 6, he joined amazing MC students Peyton O’Keefe and Hedy Valentine, as well as alumna Anita Powell in testifying at the county council hearing on the capital budget. Together they advocated for funding in support of numerous projects and support for a new campus in the East County.

6. CONSENT AGENDA

	January 24, 2024 Conference Session Minutes
	January 24, 2024 Public Vote and Closed Session Minutes
	January 24, 2024 Public Meeting Minutes
BR#24-02-037	Personnel Actions Confirmation Report
BR#24-02-038	Recognition of Retirees

Trustee Levey made a motion to approve the consent agenda. Trustee Aparicio Blackwell seconded.

A vote was taken and the motion passed unanimously.

7. AWARD OF CONTRACT

BR#24-02-039	Award of Contract, Digital Assessment and Testing Software, Bid e424-005
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Trustee Brissett Chapman made a motion to approve the award of contract. Trustee Aparicio Blackwell seconded.

A vote was taken and the motion passed unanimously.

8. BOARD MATTER

The board reviewed a draft of the FY25 schedule of board meetings. The board chair requested that trustees review the proposed dates and submit feedback within two weeks. The final schedule of board meetings for FY25 will be presented for official action at the March public meeting.

9. NEW BUSINESS

There was no new business to come before the board.

10. TRUSTEE COMMENTS

There were no trustee comments.

14. ADJOURNMENT

Trustee Brissett Chapman made a motion to adjourn. Trustee Aparicio Blackwell seconded.

A vote was taken and the motion passed unanimously.

The meeting was adjourned at 7:58 p.m.

Signature on file

Dr. Michael A. Brintnall
Chair, Board of Trustees

Signature on file

Dr. Jermaine F. Williams
President and Secretary-Treasurer,
Board of Trustees

Recorder: Lily Lee
Approved on: March 20, 2024