

MC GOVERNANCE

MONTGOMERY COLLEGE

WDCE Council Minutes

11-21-2023

9:00 a.m. – 10:30 a.m. via Zoom

Attendees

Members present

- Rabbee Awan
- John Amoroso
- Naomi Daremblum
- Emma R. Wilson
- Eric Scharf (Proxy)
- Sue Kim
- Donna Kinerney
- Carolina Fernandez
- Adrienne Ballard
- Clyde Straugh
- Zoila Marroquin

Members absent

- Stuart T. Walker
- Natasha G. Sacks

Call to Order

- Meeting began at 9:00 a.m.
- Meeting will be recorded for minutes review purposes only.

Constituent Concerns

Invited Guests

- Steve Greenfield
- Dr. Sharon Fechter
- Dr. Kimberly McNair
- Dr. Stephen Cain

Guests

- Anthony Fiora
- Allison Stockman
- Alejandra Isaia
- Noel Lazaro
- Nelida Andres
- One Boyer
- Vladislav Ninov

- No new constituent concerns reported.

Approval of Meeting Minutes and Agenda

- Agenda for today's meeting was approved. John moved to approve; Sue seconded.
- Meeting minutes from **10/17/2023** were displayed for review.
- Motion to approve minutes by Naomi; Emma seconded.

Dr. Sharon Fechter, Interim Senior Vice President for Academic Affairs

- Appreciate all the work the Council does. Busy semester at WDCE and Academic Affairs and across the College.
- Congratulations on the success of the Harvest Festival, which received excellent feedback, terrific attendance, many good write ups and excels as a community event. Looking forward to next year's event. Model of how to handle flows specially with discussion of showcasing programs to high school, middle school and even younger students
- Maryland State Blueprint offers many opportunities both for credit students but also non-credit students. Thanks to Steve Greenfield for creating list of courses that can be made available to high school students can graduate with industry recognized credentials – this is important to the goals and transformational aspirations of the College.
- Future of the College is the marriage of credit and non-credit, seamless flow between the two. Students are students, embrace that. Do it in the classes but also with the services they are provided.
- Candidate forums for Senior Vice President for Academic Affairs, will move forward quickly. Committed to strong WDCE.
- John asked if the forums that happened last week, is there a way to see a recording of those who did not attend. Confirmed that there were no recordings.

WDCE Updates, Steve Greenfield, Interim Vice President/Provost GITE

- Strong enrollment at WDCE 6 to 7% over last year, pace of 17,000 students and 43,000 enrollments. Monthly reports show strength over all the areas. Even with glitch in distribution of course schedule, one third was missing. Still strong enrollment thanks to strength of programs

- Maryland Blueprint is the plan for a world class education across the State and will be in effect for next ten years. There will be funding for four years, \$3.8 billion across the state each year. MCPS, Montgomery College USG & Worksource Montgomery have been meeting to see ways in which to implement the Blueprint and signed an MOU with partners.
- First time noncredit courses can be funded by MCPS. Mandate to have 45% of all students state-wide should leave high school with some credential regardless of their plans for the future.
- MCPS asked for a list of all the pathways, select particular credentials. Students will be dual enrollment, high school and college but can take noncredit courses.
- Identify students who want to take non-credential courses. Emphases on career in MCPS for six graders and up. In every country the K12 system has asked Worksource Montgomery to provide 50 counselors. MC is training the career counselors. Plan to bring the students to campus this Spring.
- East County Education Center will be up and running by April 1. Submitted list of noncredit courses that will begin in phase 1, include tech, health science, ESL, citizenship and others.

Dr. Kimberly McNair, Associate Sr. Vice President for Student Affairs

- All things we already heard from Dr. Fechter and Mr. Greenfield tie into the enrollment plan.
- The plan is not just for credit students, but also noncredit students with a goal of increasing enrollments by 12% by end of 2025. (from FY22 to FY25)
- One task is to help students transition from noncredit to credit classes if interested.
- Everything impacts enrollment management. The plan focuses on the things the leadership believes need to be put in place to start enrollment management journey and strengthen market position. Need to answer who we are as an institution and how we can rally employees around that vision.
- Make students aware of everything we provide. A student is a student. Improve rates of success, retention and completion.
- Enrollment management page available online. Provides information on goals, can download the plan read articles about the conversations that are going on in the institution.
- John asked about the 12% increase in credit and non-credit. The enrollment increase mentioned in the last meeting by Ken Nelson was 30%. The goal will be 30% in applications but

12% in enrollment from FY22 to FY25. Dr McNair believes we will reach the targets, everyone is working for it

- Donna asked about grant funded programs, which have limits on enrollment. Use of Lumens, that is the low hanging fruit for increasing enrollment, help move the project forward. Lose a high percentage of potential students because of the registration system. Lumens will be critical.

Dr Stephen Cain, Chief of Staff and Chief Strategy Officer

- The strategic plan fits with topics of conversation today.
- Thanks Emma for the role played in refashioning the strategic plan. WDCE's voice was loud and present.
- The strategic plan contains goals for everything College does. It serves as inspiration, guides decision making, forms basis for annual planning and budgeting.
- What can WDCE Council do? Review the plan, inform others about it, participate in implementation and as Council help with assessment of plan and orchestration of implementation.
- The plan deliberately ends around the time of the next self-study for accreditation which helps planning for next Strategic Plan FY28.
- Specific statements of the goals are: enhance connections between college and community, cultivate sense of belonging for everyone at the college, enhance education and organizational effectiveness and increase economic impact for our students and community
- 29 supporting strategies, to do list. Not all at once. 13 total across goals this year. Supporting strategies that WDCE has a part in: Scale up outreach efforts, expand collaboration with students in middle and high school and develop East County expansion plan to meet the community's needs, streamline registration process, adhere to enrollment plan.
- Dr Debbie Van Kemp, new Director of Planning in Policy, will lead efforts of Strategic Plan.

Chair Report, Rabbee Awan

- Encourage everyone in your units read Employee Matters, Inside MC & the Monday Minute to stay informed and engaged.
- Picture of Council posted on the governance website.
- Employee Leave Carryover Chart shows amounts employees can carry over to new year. Last day to use the “use or lose” leave is December 22.
- Governance Awareness. Had one event, the next one is February 1st. Locations in every campus, there is a sign-up link. Two to three members at each table.
- Governance Annual Report has been posted. Please share it with teams.
- February 1st elections to the communications and elections committee asking for volunteers to serve.
- Academic calendar 24/25 will begin (credit side) on September 3 after Labor Day.
- SafeZone training Rockville campus, few coming up, fulfill diversity recurred training.
- SHaW center virtual Bystander Intervention event on December 4.
- Staff Enrichment Day will take place March 13 at Rockville.
- Next meeting is December 19, No meeting in January.
- Goal task assignment.

WDCE Council Goal Discussion

- Rabbee submitted our goal.
- Two circles will take place. One for the Council member and another open to faculty and staff.
- In April the open circle will be organized.
- To have them we need everyone’s participation. John came up with spreadsheet of tasks, call for council members to volunteer where and how you can help. Useful to stay on track. Make sure each person is involved and one smaller, more achievable milestone.
- Each member does one small step that makes the WDCE wide circle.
- Change meeting time for March meeting from 12-2 instead of 9-10. Voted and agreed. It will be at Mannakee.

- Naomi asked that the document will be shared with the rest for the Council and John said it will be shared so people can volunteer.

Announcements and Adjournment

Meeting adjourned at 10:33 a.m. Motion to adjourn by Emma, seconded by Naomi.