

Student Services and Success Council Meeting
Minutes
TP/SS ST301
February 9, 2017

Attended: Maria Adams, Ernest Cartledge, Clemmie Solomon, Eunice Akitobi-Ndoug, Frances Raphael-Howell, Ayanna Burney, Michelle Harrell, Byron Jamison, Judy Taylor

Guests:

John Hamman
Margaret Latimer
Jonell Malone
Mark Pace

Student Senate

The Takoma Park Park/Silver Spring Senate President, Jonell Malone, talked with council members about the activities of the senate:

- Helping students affected by executive order
- Working with the winter ball and talent show to improve morale on all campuses
- Working on the constitution
- Reaching out to delegates
- Working with the Student Council on how to help all students and ways to get students involved in the Student Council
- Working with Dr. Solomon with Boys to Men
- Monthly luncheons
- Socially aware events happening around in the world
- A lawyer is coming out to talk to students about how to help international students

In addition, Dr. Solomon commended Jonell for the work he is doing in Annapolis to advocate for MC students.

On March 8, Maria Adams Davidson will attend the Student Senate meeting at Takoma Park/Silver Spring.

Officially opened meeting at 2:17 p.m.

Introductions
Approval of Agenda

Seat Utilization

John Hamman and Margaret Latimer talked with the council about efforts to better address seat utilization at the College:

- Numbers down in enrollment
- Online world has made a huge impact
- Thinking about program completion
- Focusing on students being able to build good schedule
- Hope to put out a three year schedule with the understanding that things could change
- 85% utilization is the goal to offer courses

- Making sure to offer morning afternoon and evening courses
- Shadow schedules eliminated
- Have classes that we know will run then add classes as needed
- Deans working to have set dates for cancelling courses
- Limiting start times; advertising start dates
- Program plans to help schedule courses
- College wide scheduling to look over the impact of cancelling courses

Campus Shuttle Service

Mark Pace returned to talk with council members about the shuttle bus service:

- Changes to shuttles schedules: increase operating hours by 25 hours; up to 183 billable hours
- There has been considerable growth (up 20%)
- Drop in Germantown ridership
- There was an issue where route missed because issue with driver
- There was one complaint that a large number of students were left because the shuttle was full
- Next change with schedule will require an advertise of contract to get bigger shuttle buses
- Increase in ridership over 2-3 years
- Schedule now has a stop for Corporate Blvd once the new Central Services Building opens
- The question was asked regarding when the fall 2017 bus schedule will come out for students to plan their schedule.
- There is a survey for riders, and they are advertising the survey on the shuttle.
- There is a plan to provide a Zip Car at Takoma Park/Silver Spring and Rockville as a drop zone, possibly by fall 2017.

Approval of Minutes

Clemmie Solomon moved to approve the January minutes; Judy Taylor seconded; minutes approved.

Program Objective Enrollment Compliance

Judy Taylor and Ernest Cartledge provided an update on Program Objective Enrollment Compliance:

- There are some issues to be ironed out, such as articulation agreements, military and RN.
- Disbursement should occur on February 16, although there may be an issue.
- The Financial Aid Office may have to manually disburse, with the office possibly having to shut down for a period to complete this process.
- There has been clarification from the Department of Education regarding "hidden prerequisites" that can be paid by financial aid. These courses would be coded as remedial courses.

Announcements

There are two more council meetings left for this Governance year.

Dr. Pollard is coming to the April meeting.

Ernest Cartledge went to the College Council meeting.

There will be a Chairs report at the March meeting.

There was a question regarding changes in staffing at the IT service desks.

There was a request to obtain more information about the new telephone system.

The meeting was adjourned at 4 pm.