



Staff Council

Thursday, October 16, 2025

Meeting 2

1:00-3:00 p.m., Zoom

MINUTES

Members Present: Nghi Nguyen (Chair), Yvonne Hu-Cotto (Vice Chair), Geraldine Papillero (Secretary), Staci Griffin, Dilrukshi Jayasekera, Jenny Hatleberg, Niffer Gottwald, Nelida Andres, Vickie Drake, Carlo Sanchez, Brady Patton.

Liaison: Dr. Michelle Campbell, Senior Vice President for Advancement and Community Engagement

Guest Speaker(s): Sophia Mason, Director of HR Business Services & Suzanne Redding, Interim Human Resources Manager | Dr. Paul Miller, Professional Development Director | Richard Forrest, Training & Development | Shakenna Adams-Gormley, Staff Enrichment Day Chair | Antonio Montano, Staff Enrichment Day Co-Chair.

Absent: Maria Martinez

Proxy: Carroll Rollman for Dr. Michelle Campbell; Geraldine Papillero for Betsy Leonard; Yvonne Hu-Cotto for Christine Moya Crawford

Call to Order

- There was a quorum to conduct business. Nghi Nguyen (Chair) call the meeting to order at 1:02 pm.

Meeting Minutes

- The October 16, 2025, meeting agenda was approved as written.
- The minutes for September 18, 2025, minutes are approved.

Constituent Concerns

- *Anonymous:* I am writing to request updates regarding staff professional development workshops and trainings. Recently, I participated in several Microsoft Office sessions offered through CTL. With CTL's recent shift in focus toward faculty training, it seems these Microsoft Office classes are no longer available. Could you please let me know if CTL plans to offer similar staff-focused trainings again in the future?

Chair's Report

- See [Chair's Report](#)

2026 Open Enrollment Overview

Sophia Mason, *Director of HR Business Services* & Suzanne Redding, *Interim Human Resources Manager*

- *Discover Your Benefits*
- October 20-November 7, effective January 1, 2026
- Rates will increase: Cigna/CVS Rx (15%), Kaiser (11.5%), and Cigna Dental (2.4-2.8%)
- See [Open Enrollment](#) website for additional information.

Staff Professional Development Update

Dr. Paul Miller, *Professional Development Director* & Richard Forrest, *Training & Development*

- Access dynamic [professional development calendar](#) to view list of workshops available for the month via CTL Hub.
- Learning Pathways are being revamped.
- Programs for employees: [The Global Leadership Cohort](#) and [Expedition Leadership Coaching Program](#).
- Staff Professional Development Day coming up on November 10.

Staff Enrichment Day Update

Shakenna Adams-Gormley, *SED Chair* & Antonio Montano, *SED Co-Chair*

- Wednesday, March 18, 8:00 a.m.-4:00 p.m.
- Theme: *Exceptional Staff, Extraordinary Impact*
- Complete the Wellness form in order to take wellness workshops during SED.
- Workshop submission form will come out if you are interested in offering workshops.

Goals Plan

- Mobile Market: Do a combined 10 volunteers among the members.
- Commencement: Volunteer for commencement, at least 8 members.
- Goals Plan is due October 31.

New Business

- Professional Development Concern
 - Concern was brought up during College Council.
 - Concern was forwarded to Dr. Paul Miller, CTL Professional Development Director.
 - Concern is closed with the response from Dr. Miller during presentation.

Announcement

- No announcements.

Adjourned

- The meeting adjourned at 2:04 p.m., following a motion by Yvonne Hu-Cotto Leonard and seconded by Geraldine Papillero.

NEXT COUNCIL MEETINGS

November 20, December 11, February 19, March 12, April 16, May 7

Submitted by

Geraldine Papillero, Staff Council Secretary