



## Staff Council

Thursday, October 17, 2024  
Meeting 4  
1:00-3:00 PM, via Zoom

## MINUTES

**Members Present:** Nghi Nguyen (Chair), Adaora Nwigwe (Secretary), Nicole Given, Yvonne Hu-Cotto, Katie Nguyen, Christine Crawford, Angie Moy, Stephanie Krasnoff, Nelida Andres, Val Melgosa, Rebecca Razavi, and Geraldine Papillero

**Liaison:** Dr. Michelle Campbell, Senior Vice President for Advancement and Community Engagement (Proxy: Carroll Rollman)

**Guest(s):** Dr. Hamrawit Tesfa, Director of East County Education Center; Suzanne Redding, Human Resources Manager; Sophia Mason, Director of HR Business Services

**Absent:** Nancy Newton (Proxy: Maria Adams), Javon Inman, Maria Martinez

### Call to Order

- The regular meeting was called to order at 1:03 pm by Chair Nghi Nguyen

### Constituent Concerns

- No concerns

### Meeting Minutes

- The October 3rd minutes are approved as written.

### Dr. Hamrawit Tesfa, Director

#### *East County Education Center Updates*

- 7 faculty and counselor for Advising Day
- Leadership Montgomery Cohort
- Hispanic Heritage Event
- Community Engagement Event in November

### Suzanne Redding, Human Resources Manager

#### *Open Enrollment Updates*

- Check your Emergency Contact information
- Review beneficiary information

- Look out for an email from HRSTM next week regarding Open Enrollment
- Attend the Open Enrollment Fair at the three campuses and CT

### **Unfinished Business**

- Goals:
  - Goal 1: Volunteer at Mobile Market
    - Volunteer for 10 combined Mobile Market for FY25
  - Goal 2: Clothing Collections
    - Collect 100 items to donate to the Spiffy Closet
    - WDCE Council and Operational Services Council are also doing clothing collection for Spiffy Closet
- College Council Chair Shakenna Adams-Gormley and Employee Service Council Chair Paul Miller will check on the Personal Leave concern that was brought up in March

### **Chair's Report**

- See [Chair's Report](#)

### **Announcement/Constituent Reports**

- College Council
  - Dr. Debbie Van Camp, Director of Planning and Policy, along with Dr. Sarah Campbell and Dr. Sue Haddad, introduced two of the 22 Strategic Plan Outcomes for this academic year. To review the presentations, visit the Governance Blackboard community.
  - Follow on Instagram account
- Employee Services Council
  - Dr. Paul Miller, Dr. Christine Crefton, Anna Donohoe presented on the Employee Resource Group Proposal. Proposal would seek funding for employee groups that would come out of ESC.
- WDCE Council
  - Mobile Market goal
  - Presentation from the Ombuds

### **Adjourned at 2:02 PM**

- Adaora motioned to end meeting. Yvonne seconded.

### **NEXT COUNCIL MEETINGS**

November 7, November 21, December 5, February 6, February 20, March 6, March 20, April 3, April 17, and May 1

Submitted by  
Adaora Nwigwe, Staff Council Secretary