

MC GOVERNANCE

Staff Council

Thursday, November 17, 2022

Meeting 6

1:00-3:00 PM, via Zoom

MINUTES

Members Present: Beth Reilly (Chair), Matt Wilson (Vice Chair), Nghi Nguyen (Secretary), Daphne Alfelor, Carla Ammerman, Leslie Casey, Bo Chan, Ramon De La Cruz, Lisa Dobbins, Dwayne Henry, Javon Inman, Surayya Johnson, and Betsy Leonard

Guest(s): Megan Cooperman, MC Wellness Program Specialist

Absent: Joyce Matthews (Proxy: Greg Enloe); Miho Shimizu (Proxy: Joey Martinez)

Call to Order

- The regular meeting was called to order at 1:03 pm by Chair Beth Reilly.

Constituent Concerns

- Javon Inman brought up a concern about Takoma Park/Silver Spring cafeteria's food menu options are limited from Metz. Would like Metz to provide more food options for employees and students.
- Lisa Dobbins brought up a concern about not enough communications coming out to employees about constructions. Rockville Campus is not sending out enough communications to employees about constructions on the campus.

Meeting Minutes

- Ramon De La Cruz motioned to pass the November 3, 2022, minutes. Matt Wilson seconded. Unanimously approved.

Unfinished Business

- Spring break schedules for MCPS and MC
 - Betsy Leonard spoke to Dr. Carolyn Terry, in charge of the Calendar Committee
 - Dr. Terry mentioned several factors that were impacting MC's spring break
 - MC has 150 instructional days; MCPS has 180 instructional days
 - MCPS rolls their spring break around Easter holiday, which the College does not do
 - Suggested submitting formal email to Calendar Committee
 - Betsy submitted formal email to Calendar Committee

- Will forward to Staff Council once Betsy gets a response
- Staff Council Goals
 - Outreach and Awareness Goals
 - Staff Council Digest
 - Ready to go
 - Choose a date to start sending out Digest
 - Digital Signage
 - Waiting for one Germantown staff to fill Jim Oliver's role before we submit the digital signage
 - Beth has reached out to some GT staff to see if they are interested in taking over the role
 - Goal 2: Food Pantry Collections for Food Insecurity
 - Subcommittee met last week (Matt, Miho, Betsy, Carla, Leslie, and Surayya)
 - February 1-15, 2023 (can keep longer than this date)
 - "Spread the Love Collection", Valentine's Day theme
 - All three campuses, CT, and WDCE locations
 - Place boxes at campus' cafeteria, bookstore, CT's main lobby, Raptor Central
 - Advertising on HRSTM Employees Matter, Inside MC, Staff Council email out, digital signage, flyer, Dr. Williams mentions something in his Monday Minutes
 - Decorate the boxes with Valentine's theme
 - Pick up daily for most locations
 - Keep SHaW Center involved

New Business

- Email Ramon for tickets to his fundraising event next January 2023: Presidential Scholar Program
- Construction Updates
 - Communicate with Campus Facilities
 - Ramon De La Cruz will take the lead

Chair's Report

- College Council Meeting on 11/8/2022
 - Updates on East County Education Center (ECEC)
 - 55,000 square-foot to serve East Montgomery County
 - Credit and noncredit classes
 - Student Panel Discussion
 - Segal interview with College Council regarding Student Affairs
- International Education Week, 11/11-11/18
- Native American Heritage Month
- Mobile Market – Germantown Campus, 11/30
- Wellness Events and Open Gym Hours

- Update Emergency Contact in Workday
- Open Enrollment ends on Friday, 11/18
- Important Memos
 - Covid Update (10/28)
 - Search for SVP for Advancement and Community Engagement (10/28)
 - East County Education Center (11/2)
- The Journey Toward Becoming An Antiracist Institution
 - In-person, Virtual Training, and fully-online (coming soon)
- Flu Shot Clinic on all three campuses

Megan Cooperman, Employee Wellness Specialist

- In-house Wellness Specialist from HRSTM
- Report to Benefits Manager
- 2022 Efforts
 - Restarting in-person offerings again
 - Flu Shots, Cooking demonstrations, Fitness Classes
 - PE Labs (gyms) are open for all employees (require registration)
- Plan for 2023
 - Diverse programming and special events, in-person and virtual
- Enroll in Wellness
 - Employees must enroll every year
 - Go to [MC Wellness website](#)
 - Complete the **Enroll in Wellness Form** and the **PAR-Q Form**
- Have questions? Contact Megan at megan.cooperman@montgomerycollege.edu

Announcements/Future Meeting Agenda Items

- Guest Speakers
 - Chevelle Glymph, Director, Public Health & Environmental Safety, Covid Updates

Adjourned at 2:24 PM

- Motioned by Carla Ammerman. Seconded by Dwayne Henry. Unanimously approved.

NEXT COUNCIL MEETINGS

Thursday, December 1, 1:00-3:00 PM
 Thursday, December 15, 1:00-3:00 PM
 Thursday, February 2, 1:00-3:00 PM

Submitted by
 Nghi Nguyen, Staff Council Secretary