

MONTGOMERY COLLEGE GOVERNANCE

Rockville Campus Council

December 19, 2024

via Zoom

9:00 a.m. – 10:00 a.m.

Attendees

- Members present: Cathy Henley (Chair), Eman Saqib (Secretary) Ar Kar Kyaw Win, Henry Caballero, Hoa Nguyen, Wendi Mekins, Adetoro Oladokun, Dr. Muhammad Kehnemouyi, Clevette Ridguard, Charlie Jackson, Taylor Yvette, James Gillis, Dr. Clevette Ridguard, Terri Hurst, Jin Khademi

Call to Order

- The regular meeting was called to order at 9:09 am by Chair Cathy Henley.
- The meeting was recorded for internal use only.
- There was a quorum present.
- The meeting began with roll call.

Constituent Concerns

- Toro brought idea to the council to possibly have an annual MC Picnic

Approval of Minutes

- Cathy Henley made motion to approve minutes as written

Presidential Remarks

- President is thankful for councils for working together to make college a better place
- He urges staff and faculty to relax and take break from everything
- Dr Williams mentioned that the college's strategic plan focuses on access, completion, and post-completion success.
- President praised efforts like the Mobile Market and Spiffy Closet in supporting students.

Dean's report

- Holiday party was held at Rockville Campus and the turnout was great
- Student life organized event for each day of week for relieving stress for students

- On April 24, take your child to work day encouraging staff and faculty participation

Facilities Report

- Campus will operate on a skeletal schedule over the holiday break
- Elevators in SV will have a full repair process
- Fire alarm and elevator testing will be conducted during holidays
- Heating and air conditioning will be reduced to minimal comfort levels, except for MCTV.

Chair's Report

- Encourages to sign up for public safety notification
- Staff Enrichment Day is March 19 from 81m to 4pm on GT campus
- Next mobile market on Rockville campus is at 8am on Feb 5th at the North Garage

Unfinished business

- Cathy and Toro will work on designing a flyer to improve communication.
- Working more on visibility of Rockville Campus Council

IT reports by Ar Kar

- Starting January 6th, employees will receive an email about the new IT request process, which will transition from paper-based forms to an online system.
- A new print system will be installed across campuses in January and is expected to go live for the spring semester.

Adjourn

- Henry made a motion to adjourn the meeting
- Toro seconded
- Cathy approved the motion.
- The meeting was adjourned at 9:59 am.