

MC GOVERNANCE

Montgomery College
Rockville Council Meeting #7
Minutes

Tuesday, March 5, 2019
2:00 – 3:30 PM
HU 009

Attendees

Members Presents: Steve Taylor, Lori Kaufman, Lorraine Bryant, Christine Tracey, Marcella Karp, Anne Djomatin, Chi Su, and Kathleen Robbins

Absent Members: Dr. Kim Kelley, Alvin Trask, Micah Segui, Swift Dickison

Proxy: Antonette Jones (for Asia Lunn)

Call to Order

Chair Steve Taylor called the meeting to order at 2:12 pm. The Agenda was approved as amended the meeting was still recorded for internal use.

Constituent Concerns

- Better job of tracking concerns for constituents.
- Rockville Council welcomes Marcella Karp and the new student member Anne Djomatin to the Council.
- Extended library hours for the week before finals and the week of finals is now a permanent fixture.
- More chemistry tutors are needed for the night students.

Approval of Minutes

Steve asked for a motion to approve the minutes as written. Kathleen Robbins moved that Rockville Council accept the minutes approved and Lorraine Bryant seconded the motion followed by a unanimous vote.

MC 2025 / P&P Modifications – Kevin Long

MC 2025 has been a 3 year process that started in 2017 that entails the following:

- Currently writing the strategic plan.
- The following 3 broad charges have been given by the B.O.T.
 - An inclusive process engaging internal and external population.
 - Data informed.
 - 5 to 6 focused goals with an emphasis on academic excellence, community engagement, and financial sustainability.
- Hold 14 more campus and community goals sessions.
- By April board meeting must have 1st draft.
- Submit final draft to be presented in June.
- Forum at Rockville in late April.

The following P&P's are up for modification and will be reviewed during PEC tomorrow:

- Discipline Action and Suspension.
- Discharge of Administrators and Associate and Support Staff.
- Personnel Grievance Process for Associate and Support Staff.
- Prevention of Bullying and Workplace Violence.
- Prohibition of weapons on campus.
- Vehicle Registration and Parking.
- Intellectual Property.
- 3 New topics are coming out for comment:
 - Telework/remote work. (new name Flexible Work Arrangements)
 - Change to student accumulative records.
 - Preferred name procedure.
- The following upcoming P&P's will have changes made to them:
 - Create an Omnibus Hiring Policy and Procedure
 - Changes to the current Sexual Misconduct Policy
 - Updates and changes to Recognition Awards

For more information contact Kevin Long at kevinlong@montgomerycollege.edu or email office of planning and Policy at montgomerycollege.edu/pnp or montgomerycollege.edu/mc2015

Food Drive Update – Christine Tracey

- Goals work to supplement the food pantry and to help with the stability of students, faculty, and staff with food insecurity.
- Boxes are ready to be delivered to the Campus Center and the SW buildings.

Chair Report- Steve Taylor

- Discussed the importance of Robert's rule during the retreat.
- Will have guest (Stephanie Gallow-Krasnoff) at a future meeting.
- The new governance website is www.preview.montgomerycollege.edu/about-mc/governance/index.html
- Staff Enrichment day is Tuesday March 12th.
- Montgomery College will be closed on Friday March 15th.
- During the retreat the council discussed how to achieve getting more recommendations to come out of governance.

Agenda Items for next Meeting

- Steve Taylor will prepare a formal recommendation to creating a college wide automatic system as it pertains to nominations.

Announcements

- Apr. 26th a donated T-rex will be erected in the science center building courtesy of the Discovery Channel.
- Innovation grant submissions due march 19th. There will be (\$44,000 available)
- Next Rockville Council meeting will be April 2nd.

Adjournment

The meeting adjourned at 2:40pm.

Summited by Christine Tracey

College Council Secretary