

MONTGOMERY COLLEGE GOVERNANCE

Rockville Campus Council

March 6, 2018

Attendees

- Members present: Lorraine Bryant, Shelly Jablonski (Secretary), Marcella Karp (Chair), Muhammad Kehnemouyi, Shawn Roberts, Atul Roy (Co-Vice Chair), Steve Taylor, Alvin Trask, Dr. Kimberly Kelley
- Members absent: Tim Manik (Co-Vice Chair), Kathleen Robbins, Renee Morgan, Nazea Akter Khan

Meeting was called to order at 2:04 p.m.

Constituent Concerns

- Parking Garage – Digital sign does not display the parking spaces available. James Gillis reported that as of today it is displaying information
- Concern from February 6th meeting – allowing drinks in the auditoriums. Dr. Kelley went over the reasons for not permitting food and drink in the auditoriums: 1) facilities would need to be cleaned after events took place due to trash left behind; 2) food would/could attract vermin and; 3) furniture could be potentially damaged due to spilled beverages. Different venues do provide and/or allow food and beverages to be consumed outside the auditorium(s). Some venues do allow food and drink such as Theater Arts

Minutes

Motion to approve the minutes was made by Atul Roy. Motion was seconded and minutes were passed

Safety and Security Program (Shawn Harrison)

- Shawn Harrison, Director of Public Safety & Emergency Management, spoke to the Council about her departments' Safety and Security Program(s). She provided answers to the questions that were sent to her before today's meeting
- Safety presentations are provided to incoming faculty, students, and staff about crime prevention strategies
- Information is provided using brochures, information cards, videos, presentations, etc.
- Question was asked how she assesses if the program, presentations, talks are a success. She said that she reviews surveys, number of attendees at an event, engagement of attendees, etc.

- May 3rd there will be an active shooter drill/practice. She will be working with the College's Communication Office to provide information to the College community about this drill before the May 3rd date
- In April there will be a practice fire drill
- Largest crime impacting the College is theft (laptops, phones, items that are left unattended).
- Theft from cars due to individuals leaving their property in plain view inside their vehicles
- Shawn Harrison encouraged Council members to invite her to their departmental meetings to continue to share safety information

RV Campus Updates (James Gillis)

- Minimal damage from wind storm on March 2nd
- Hole in ground (Student Services Building) due to piping being installed. Work will continue for several more weeks
- New Student Services Building – foundation walls are going in
- North Campus Drive – barricades implemented to impede vehicular traffic for pedestrian safety. Yellow striping has been redone
- More work occurring behind the Tech Center building – area will be closed behind the cooling towers
- Spring Break – be aware of the employee access policy. If you need access, you will need to fill out and submit the access form. The Humanities Building and the Tech Building will be closed and no access allowed to these facilities
- Request was made that whenever the Campus is transitioned from heat to air conditioning that facilities please send an email to alert the college community
- Future projects – curb cut west side of Tech Center, add more ADA parking spaces, and installation of beacon lighting. Need to wait until temperatures reach and stay at 45-50 degrees in order to pour concrete

Student Ambassador Program (Dana Baker)

- Dana Baker provided the history and background of the Student Ambassador Program
- Students needed to maintain a 3.2 GPA and carry 24 transferable credits in order to be considered for the program
- In the past students from the program presented at conferences. The theme was “I wish I would have known...”
- Students that participated in the program have gone on to have successful careers and have obtained higher education degrees from various institutions
- Dana showed a YouTube video titled “FYE – Student Ambassador Program” during her presentation <https://www.youtube.com/watch?v=d6KdSeFQtAE>

- The Student Ambassador Program ended due to the establishment of the Peer to Peer Navigation Program
- Dana wants to reinstate the Student Ambassador Program at the RV Campus
- An email will be sent to students on March 19th about the program. Training of selected student ambassadors will occur over the summer

Provost Report (Dr. Kelley)

- Announcement – on Thursday there will be an Art/STEM exhibit.
- Lot 13 (MCPS) – This space has been zoned for public services. City has zoned 5 acres for a fire house. It is anticipated that a push will be made to acquire this land for a fire house. More information will be known concerning the outcome by June 2018. If Lot 13 goes to the building of a fire house, then faculty and staff would need to park in the parking garage and the surface parking spaces would be provided to students. The building of a second parking garage is in the facilities master plan
- Campus Center – there is a delay due to the RV City Forestry Department
- Mannakee Building – not able to obtain any space in this building in order to relieve space pressure on the RV Campus
- Childcare Center – Facilities Department will be moving to this building
- Campus Center – would like to remodel and provide opportunities in this building for students. Status - currently in talks about the use of the building

Chair Report (Marcella Karp)

- Marcella took the constituent concern of lack of attendance at the Colin Powell event to the College Council. Council went over several factors that may have impacted attendance: 1) Colin Powell was specific about the marketing/publicity of the event and did not want cameras present; 2) MCPS was closed that day due to snow and; 3) tickets were free so if individuals didn't attend they didn't lose any money. The College Council is continuing to review this attendance concern
- Work Day – a RV Council member suggested (at a previous meeting) bringing in a person to speak about the implementation of Work Day when it appeared that it was going to be launched. Since the launch date of Work Day has been pushed back, Marcella suggested that asking someone to come and speak to the RV Council during the fall semester may be a better time.
- Middle States Team Visit - Team will be on the RV Campus on Tuesday, March 20th. Marcella asked that RV Council members be aware that the Middle States team may want to pull together governance members so she asked that we be somewhat flexible on this day with our calendars in case a call goes out asking for members to meet with the team. Marcella will send an email reminder out about the team visit

- Graduation issue has resurfaced so Alvin Trask will bring back information to the Council from the RV Chairs meeting

Additional Items

- None

Agenda Items for Next Meeting

- None

Announcements

- None

Adjournment

3:36 p.m.

Submitted by Shelly Jablonski, RV Campus Council Secretary