

MC GOVERNANCE

GERMANTOWN CAMPUS COUNCIL FY 2025-2026 MEETING MINUTES

Friday, November 14, 2025 | 10:00-11:30 am

Zoom Meeting

ATTENDEES

Current Members Present: Tonya Addleman (Chair), Katie Mount (Vice Chair), Teresa Lew (Secretary), John Wysong, John Billos, Page Whittenburg, Lemuel Espinosa, Luc Desir, John Rouse, Heidi Russell-Kalkofen, Shawn Carr, Autumn Fritts, and Anita Teopista Namubiru

Liaison: Nicole Given (proxy to Sharon Anthony)

Absent: none

Guests: Yvette Taylor and Kimberly McNair

CALL TO ORDER

- The meeting was called to order at 10:00 am by Chair Tonya Addleman.

APPROVAL OF MINUTES

- The minutes from the October 10th, 2025 meeting were approved as written.

UPDATE ON STUDENT ENROLLMENT PLAN- KIMBERLY MCNAIR

- Kimberly McNair gave an update on the student enrollment management plan and its alignment with the College's strategic goals.
- There are four key goals for the student enrollment plan and several supporting strategies for student enrollment growth.
- Kimberly McNair encouraged council members to let students know to register early for their next semester and to remind students to meet with an academic advisor as well as apply for financial aid.
- Two changes are happening in the student enrollment division: 1) The College has invested in a Customer Relationship Management (CRM) system for new and prospective students; 2) The re-alignment of Student Affairs has led to an enrollment management division which includes financial aid, scholarships, records and registration, Raptor Central, and recruitment.
- Luc Desir discussed the importance of recruiting and retaining top MCPS students by promoting involvement in honors programs.
- Heidi Russell-Kalkofen inquired about cooperative education involving experiential and service learning to preserve the community-centered vision of the College as student enrollment increases.
- Teresa Lew asked about the impact of increased enrollment on placement procedures.
- Page Whittenburg asked about alternative placement for students who are struggling to succeed in ENGL 101/011 and need more English language support.

CONSTITUENT CONCERNS

Old Concerns:

- Katie gave an update on food security, an issue that Page, Luc, and Katie have been working on together. Student Life has taken on the responsibility of taking care of the food pantries. There will be a pop-up pantry in the SA building along with a software system to track food pantry activity.
- Tonya discussed the constituent concern about a sick leave bank in her Chair's Report.
- In regard to the cost of WDCE's Math Power Boost course, students who cannot afford the course should apply for MC Foundation scholarships to cover the cost.

New Concerns:

- Shawn Carr raised the concern that the WDCE Math Power Boost course is only offered at the TPSS and Rockville campuses. Luc mentioned that the nominal pay for teaching the course often makes it difficult to find enough faculty to teach the course. He also discussed the level of in-person support that the students typically need, which is a reason why DL and SRT would not work for this developmental course.

REFINING FY26 GOAL

- Tonya shared a document formulated by Dean Sharon Anthony on possible outreach activities for the council this year including tabling events to promote and educate students about SlingShot Choice and MC Foundation Scholarships for the fall.
- The council also plans to volunteer as a group at the Mobile Market in the spring.
- Tonya discussed other upcoming campus events where council members can volunteer.

CAMPUS DEAN'S REPORT – NICOLE GIVEN (PROXY TO SHARON ANTHONY)

- Nicole gave an update on the AI Skills Summit that occurred on Friday, November 7th in Globe Hall which was well attended and a success.
- MC community members, especially students, are encouraged to submit feedback on a survey for the campus bookstore.
- Students need to be aware of SlingShot Choice deadlines for setting preferences and opting out.
- MC Foundation has many scholarships available online, and the application deadline is January 1st.
- Kiersten Newtoff's biology students are presenting their research on November 19th and 20th.
- 9th graders from MCPS will be on campus for a tour on Friday, November 21st.
- The campus holiday party is Wednesday, December 17th with lunch served.
- Contractors are currently bidding on the pantry project in SA 149.
- Facilities is currently securing college funding for a privacy fence on the back side of the Early Child Education Center.
- The cybersecurity program in partnership with MCPS will hold a programming competition on February 27th, and there will also be a cyber forensics competition on March 17th.
- MC is a community resource for any furloughed workers, and the MC website provides more information.
- The campus will continue to host the Red Cross Blood Drives.
- For food resources, there are the regular Mobile Market and Manna Food Center distribution events.
- The fall semester pickleball sessions have concluded.

CHAIR'S REPORT – TONYA ADDLEMAN

- Tonya shared news from College Council such as information on the Strategic Plan, Middle States Accreditation, and wellness activities.
- Tonya shared the HRSTM updates on open enrollment, the retirement process, and a total program review which looks at possible enhancements to leave and time-off, which includes discussion of the constituent concern about having a sick leave bank.
- IT raised Zoom security concerns and recommended the College community to enable the waiting room and require registration for Zoom meetings.
- Tonya shared a list of proposed policies and procedures for review and encouraged the council to leave feedback and to spread the word.

ADJOURNMENT

- Tonya asked for a motion to adjourn the meeting at 11:29am. Teresa Lew motioned and Lemuel Espinosa seconded.

Respectfully submitted by:

Teresa Lew, Secretary