

MONTGOMERY COLLEGE GOVERNANCE  
**Faculty Council**  
February 16, 2023

**Attendees**

- **Members present:** Baker, Dana; Bontems, Susan; Darr, Amanda; Driver, Kimberly; Jones, Shelley; Karpakakunjaram, Vedham; Theophile-LaFond, Anestine; Lunn, Asia; Pointer, Jon; Sprague, Melissa; Webb, Alla; Winffel, Norma; Wolin, Carole
- **Proxies present:** Melissa Sprague for Teri Hurst & Dana Baker for Jon Pointer
- **Constituents present:**
- **Members excused:** Pavetto, Carl; Teri Hurst; Jon Pointer
- **Invited guests:**
- **Council Liaison:** Terry, Carolyn
- **Governance Director:** Ridguard, Clevette

**Call to Order**

The regular meeting was called to order at 12:00 pm by Dana Baker, co-chair. There was a quorum to conduct governance business.

**Approval of the Agenda / Minutes**

The agenda for today's meeting was approved with the addition of an amendment to discuss Faculty Council membership and attendance. Minutes from February 2, 2023 were accepted with corrections. Minutes from November 3, 2022 were tabled and will be reviewed at the next meeting. This meeting was recorded for internal use only.

For the purposes of assigning proxies with all voting rights, attendance was verified by taking roll. Melissa Sprague will be Teri Hurst's proxy and Dana Baker will be proxy for Jon Pointer.

**Constituent Concerns**

At this time, guests were invited to speak.

- Melissa Sprague shared feedback from Health Sciences faculty that the TPSS campus only has one gender neutral bathroom on the West side of campus in Cafritz. The faculty believes we should have at least one in the Health Sciences building. Dana will present this concern with the Operational Services Committee and Sherwin Collette.
- Sharon Bontems shared feedback from Biology and Chemistry faculty that students are not utilizing the ATPA coaches as intended. Carolyn Terry recommended that Sharon reach out to Nik Sushuka for assistance.

**Chair's Report**

The council co-chairs, Jon Pointer and Dana Baker, shared a PowerPoint\* for their report. The report included College updates, reminders about upcoming events, and initiatives.

**Committee Reports** \* See Supporting Documents for full report

- College-wide Curriculum Committee (CCC): Vedham reported that the full CCC met 2/3/23.
  - Several proposals will be considered prior to the catalog going live. Many programs have added an online option to their program.
- General Education Standing Committee (GEC): Kimberly Driver reported that the committee is still reviewing gen ed recertifications prior to the catalog going live. The Committee needs representation for Communications. We need a co-chair and a CAP. We have one position open on the committee for a representative from a Career program.
  - ◇ Motion made to accept the nomination of the following candidates: Dean Schleicher to serve as Communications representative. Anestine motioned to accept the nomination of Dean Schleicher. Carole seconded the motion. The Council unanimously voted to accept this motion.
- Academic Regulations Committee (ARC) : Norma reported that the committee has new three new priorities:
  - AR 3.6 - Credit by Exam: Currently, the student gets a P for Passing or a U if they didn't pass. There was concern that AR 3.7 actually gets a grade when taking credit for proficiency. If the student passes, they get a grade. If the student is unsuccessful, they don't get anything. The AR committee is reviewing 3.6 and 3.7 for equity and inclusiveness.
  - AR 6.6C - Disputed Grade Review Committee (DGRC) the AR committee is reviewing the language within the regulation for consistency.
  - AR 7.2 - Academic Alert notification processes will be reviewed.
  - AR 7.3 – Academic Restriction will also be review to see if we should resume putting holds or academic restrictions on students. This was put on hold during the pandemic.
  - Definition of Credit Hour per MSCHE/DOE -The charge for Regs is to make sure the definition of credit is compliant with what is required of MSCHE and that that definition appears in the catalog and in the academic regulations. Current definition uses the term “approximately” when defining credit. Specificity required.

Dana informed us that the ARC will need to replace 5 members: 1 counseling faculty from GT, 1 counseling faculty from RV, a instructional Dean, 1 English faculty, and 1 ELAP faculty. Additionally, Marcus Peanort is finishing his 2<sup>nd</sup> year of his 3<sup>rd</sup> term; he will need to be replaced.

- ◇ Motion made to accept the nomination of Michael Gurevitz to serve as Faculty Representative for Business, Economics, Computer Applications and Hospitality representative. Carole motioned to accept the nomination of Michael Gurevitz, Esq. Anestine seconded the motion. The Council unanimously voted to accept this motion.
- ◇ Motion made to accept the nomination of Shinta Hernandez to serve as Dean of Virtual College representative. Alla motioned to accept the nomination of Shinta Hernandez. Melissa seconded the motion. The Council unanimously voted to accept this motion.

- Norma shared the proposed regulation, AR 9.2 Academic Appeals Committee (\*submitted as supporting document). The council reviewed the proposal and discussion ensued about the membership and representation from various disciplines. Norma will share the Council's comments with the AR committee and return in March with an updated proposal.

### **Campus Reports**

- Germantown Faculty Senate – Amanda reported that the committee has not met.
- Rockville Faculty Senate – Anestine reports they met last week where Rick Penn shared information about placement and student success.
- TPSS – tabled; the TPSS faculty senate has not been reconvened.

### **New Business**

Strategic Plan Refresh – Alla Webb shared the [Draft Strategic Plan Refresh](#). Discussion ensued about the outcomes and purpose of this plan. All are encouraged to attend a forum, review the [memo](#) and visit the Strategic Plan Refresh [website](#).

Status update on Faculty Council progress towards achieving goals for the academic year. Dana will send the goals to all members for review and to determine how we are progressing towards achieving the goals.

*\*Any presentations or supporting documents shared at this meeting will be available on the Faculty Council AY 2022-2023 Teams site.*

Meeting adjourned at 1:47 pm

Respectfully submitted by

Melissa Sprague, Faculty Council Secretary