

Montgomery College
Faculty Council Meeting Minutes

Thursday, April 1, 2021

12:30 – 2:45 PM

Zoom Meeting

Attendees

Present: Michael Leblanc, Tim Kirkner, Erin Marcinek, Comfort Mingot, Dana Louise Baker, Vedham Karpakakunjaram, Monica Mellini, Kimberly Yost, Erica Hepworth, Jon Pointer, Katie Mount, Alan Stover, Antonio Del Castillo-Olivares

Absent: Belle Scheibner, Rebecca Thomas, Norma Winffel, Esther Schwartz-McKinzie, Soyini Richards

Proxy: Terri Maradei (proxy for Belle Scheibner), Benjamin Nicholson (proxy for Rebecca Thomas)

Guest: Denise Matheny, Anestine LaFond, Yvette Taylor

Liaison: Carolyn Terry, Clevette Ridguard

Call to Order

There is a quorum to conduct business. The meeting was called to order at 12:32pm by the chair.

Approval of Agenda/Minutes

The agenda and minutes were approved as written. The meeting was recorded for internal use only.

Constituent Concerns

No constituent concerns were presented.

Chair's Report

The co-chairs provided the following information:

- Summer Professional Development Survey – please fill out and give feedback to ELITE
- Last scheduled meeting on 5/6 – will elect council officers
- SmartStart update – made progress in streamlining transcript evaluation

Committee Reports

- Rockville Faculty Senate Report was reported by Antonio Del Castillo-Olivares.
 - Introduce Dr. Anestine LaFond, Co-chair of Rockville Faculty Senate
 - Will attend Faculty Council meetings in the fall
- General Education Standing Committee Report was reported by Kimberly Yost.
 - [Gen Ed Spring Showcase](#) – 4/30 at 1-3pm
 - Seeking co-chair
 - Looking at current assessment levels
 - Question – When will 2021-2022 Gen Ed list come out?
 - Came out last night but waiting for official list to be updated

- Will send out updated information by tomorrow
- Collegewide Curriculum Committee Report was reported Vedham Karpakakunjaram.
 - Seeking replacement for Tuere Marshall – full-time faculty in Arts, Business, Education, English and Social Sciences area from any of the three campuses
- Germantown Faculty Senate Report was reported by Terri Maradei.
 - Seeking new members

Outstanding Faculty Award Redesign

- Ad hoc committee put together recommendation to send to College Council
 - Tyra Peanort offered to chair the committee
 - Members: Chair of the committee, 1 instructional chair, 2 instructional faculty, and 2 counseling faculty
 - Members should have some familiarity with the process
 - Will send out more information later
- Question – Are you guys thinking of working over summer, or in the fall?
 - May have some recommendations for changes by end of the academic year
 - Hope to get things done by beginning of fall
 - Reaching out to people who have received award
- Question – Is this only for full-time faculty awards?
 - Yes, part-time has already done this.
- Erica Hepworth moved to approve to create ad hoc committee to revise the Outstanding Faculty Award process. Jon Pointer seconded the motion.
 - Vote – unanimous approval

Post-pandemic Update

- Dr. Pollard provided post-pandemic update at College Council meeting and asked for feedback on post-pandemic document.
- Question – Hire ASVP for enrollment?
 - Repurposing vacant administrator position
 - Will report to Dr. Monica Brown and David Sears
- Question – What does the antiracism roadmap look like?
 - [PACEI](#) strategic plan – part of Equity and Inclusion Roadmap
- Implementing MC2025 plan
 - Learned some things from the pandemic – redirecting some initiatives
- Hybrid institution – will have more online offerings
- Review document and provide feedback – will reach out to Kevin Long
- Want to hear more information on the virtual campus – will reach out to Mike Mills

Commencement Update – Denise Matheny

- 3336 graduates – more than 500 over last year
- Virtual Commencement on 5/21
 - Preshow starts at 9:30am
 - Ceremony starts at 10am
- Record short video and upload to MCTV Dropbox by 4/23

- Encourage students can upload message, photo or short video on StageClip by 5/4
- Check out [Commencement](#) webpage for more information
- Feel free to reach out for any questions or concerns

New Business

- What is the next step of Dr. Nash's presentation on syllabus template?
 - Was mentioned in ELITE's survey
 - Should reach out to the faculty community
 - Who would organize and coordinate the committee?
 - Vedham Karpakakunjaram will put together proposal for approval at next meeting.
- Fall schedule coming out next week – are there any blindsides?
 - Summer – will have typical 5-week and 6-week courses
 - 8-week courses from mid-June – early-August
 - Added some 10-week and 12-week courses
 - Fall – asked all lab and hands on learning to schedule section on campus
 - Won't bring everyone back at once – need to prioritize
 - Extending WIFI to parking lots
- Where is MC standing on the requirement of vaccine?
 - CAT Team discussion – Maryland community colleges are not requiring vaccination but highly encouraging it.

Adjourned

The meeting was adjourned at 1:55pm.