
MONTGOMERY COLLEGE GOVERNANCE

Faculty Council

16 November 2017

12:45–2:45 p.m.

SC 152

- Members Present: Eric Benjamin, Kris Lui, Erin Marcinek, Tammy Peery, Dan Santore, Alan Stover, , Alice Wong, Page Whittenburg
- Proxies Present: Eric Benjamin for Kaaren Agnez, Page Whittenburg for Robin Flanary, Erin Marcinek for Erica Hepworth
- Guests: Phong Banh, Opal Juarez, Kevin Long, Carolyn Terry

The meeting was called to order at 12:50

Agenda approved as amended.

Open Comment Period: No constituents were present

Approval of Minutes: October 19 minutes approved unanimously; Nov. 2 minutes unanimously approved as amended.

Presenters and Discussion:

- Kevin Long Presented on P & P changes currently open for comment. Field Trip changes generated a number of questions regarding communication of changes, course conflicts with field trips, and transportation. Other changes relate to corporate sponsorship, workplace bullying and violence, and updates to ADA language and career curriculum policies.
- Mr. Phong Banh made a brief announcement concerning new student email system launching Dec. 1. Improvements include identity management and protection, length of time students can keep their accounts, and the option to change one's preferred name in the system.

Committee and Senate Reports:

- Germantown Campus Senate raised several issues:
 - Effect of class cancellations on graduation rates. This appears to be an issue because of classes being cancelled too early and cancellations not being consistently handled across disciplines and campuses. Should there be a set date collegewide?
 - Issues related to faculty advising, specifically on lack of knowledge about other disciplines.
 - Administrator-Faculty ratio
 - Trust gap and low morale
 - Bystander intervention training is not thriving at Germantown – is there a way to assist in marketing?
 - Training on harassment and other issues – can we have Chris Moy come and clarify questions such as what to do after hours with Title IX issues?

Discussion: How to handle the trust gap and other issues on future agendas?
what strategies can we adopt to help address some of the issues? Trust gap, class cancellations, and Title IX will be followed up on.

Academic Regulations Committee:

- Committee Chair Alice Wang shared a working draft of the Disputed Final Course Grades Reg, which is currently out for comment. It addresses some issues in the previous language, such as criteria for dismissal of a dispute and consistency in all locations in the regs. It also creates a summer process for grade disputes and clarifies the timeline. There is now a form for documenting the dispute process and a way for students to request extensions so that the student position is protected.

General Education Committee:

- Committee Chair Tammy Peery provided an update on courses the Committee has recently approved. She also provided insight on why courses are not approved – usually because of missing information on forms, transferability issues, inconsistency of outcomes with designation, or lack of signoffs. She emphasized that the goal of General Education review is not to eliminate courses.

Other Committee Reports: As read.

Chair Updates:

- **ATPA Discussion Follow-Up.** The goal on this issue is to close the loop before the end of this semester; the question was tabled until the Dec. meeting to give time for discussion and allow the council to decide on final recommendations, which will be communicated to ATPA coordinators, administrators, and constituents.
- **Syllabus Sharing:** Looking forward to a conversation with Student Council. A question for the future is how Student Council proposals can be dealt with expeditiously where appropriate, as there is no continuity on this council from one year to the next.
- **Drop/Add.** The council may wish to discuss support for a return to drop/add.
- **Compensation.** Robert Roop has been invited to visit the council.
- **Administrative Liaison:** The chairs discussed this with the Governance Coordinator and will place it on a future agenda.
- **Employee Engagement Committee:** Alan Stover attended, but Erica Hepworth was omitted from the list. Chairs will follow up.
- **Governance Issues:** Compensation for Part-Timers to participate is an issue to keep working on. Chairs will continue to bring it up to Administration and discuss it with the College Council chair to see how this can be worked out. Another issue is the lack of administrative support for committees such as Academic Regulations and General Education. This is a conversation which is also taking place with the College Council Chair.
- **Chairs' Meeting with Dr. Rai:** Next meeting is Dec. 14.
- **Meta-Majors Committee.** General Studies will now have a representative, and a counseling representative has been designated. The General Education Committee is waiting for a proposed member to approve.

Meeting adjourned at 2:46 by unanimous consent.