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## MONTGOMERY COLLEGE GOVERNANCE

### Montgomery College Employee Services Council

FY24 - Meeting #6

Thursday, March 7, 2024

The meeting was held via Zoom

2:30 p.m. – 4:30 p.m.

- Members present
  - Paul D. Miller (Chair), Liz Feldman, Ramon Valenzuela, Philip Bonner, Zenobia Garrison, Krista Leitch Walker, Clevette Ridguard, Cinder Barnes, Ali Fadl, Veronica Banhn.
- Members absent
  - Mohammed Hasan, Anthony Fiora, Adegbola Adeniyi, Sharon Maxwell, Lauralyn McWilliams, James Fowlkes, Josephine Trawick
- Invited Guests
  - N/A

#### Call to Order

- There is a quorum to conduct business. Chair Paul D. Miller called the meeting to order at 2:30 pm. The meeting was recorded for internal use only.

#### Approval of Minutes

- Motion to approve the minutes from March 7, 2024, by Cinder Barnes, seconded by Liz Feldman.

#### Constituent Concerns

- The PT Faculty Good Faith Considerations Form was not as easy to navigate as last year. Referred to HRSTM.
- Can we know the attendance numbers for the EAP/PDAP sessions held in March?

#### Chair's Report

- Contained in PowerPoint slides provided after the meeting. Topics included:

##### EAP and PDAP: Website Updates and Information Sessions

- New resources and updates to the EAP/PDAP process in Workday announced.
- New "Plan Prepare Process" Framework introduced.
- Upcoming sessions for faculty and staff on March 7, 8, and 13.

##### Nominations for Governance Councils

- Over 150 nominations received. Deadline for nominations is March 8.
- Encouraged participation from all college members.

##### Staff Enrichment Day 2024

- Scheduled for March 13 at Rockville (RV). Registration required.

##### Women's History Month Events

- A series of events planned throughout the month.

##### Classification & Compensation: Job Profile

- [Details Pending]

##### Spring '24 Professional Development

- Announced offerings for the Spring 2024 semester.

##### New Supervisor Orientation Training

- Scheduled for March 20 and 27. Focus on essential management and leadership skills.

##### Required Training

- Reminder of upcoming deadlines for faculty awards nominations by March 1.

##### Equity Week – April 15-19

- Call for proposals for sessions on "Understanding Belonging and Mattering."

Spring 2024 Excellence in Equity Awards

- Deadline extended to March 15 for nominations.

MC Foundation Innovation Fund Grant

- Deadline for submissions is March 19, focusing on "Innovations in Connection, Completion, and Community."

Mobile Market

- Call for volunteers for the Fall Mobile Market.

Safe Zones Training

- Dates announced for March 20, April 8, and April 30.

First Friday's Book Discussion

- Continuing monthly until April 5, 2024.

Mental Health & Wellness @ MC

- Resources and programs available for faculty and staff wellness.

MC Wellness Employee Classes and Open Fitness Center Hours

- 15-minute desk stretch sessions and 10K Steps a Day Challenge announced.

HR Updates

- Krista Leitch Walker
  - Review Employee Matters for the latest HRSTM updates.
  - Updates on the latest elements of the class and compensation study: Managers have been asked to review all Workday job profiles to ensure that essential job functions are represented.

Old and New Businesses

- Just updates for the addressed constituent concerns
- We reviewed and finalized the ESC Flexible Work Agreement Recommendation. Liz Feldman, seconded by Cinder Barnes, moved to submit the recommendation to the College Council. The ESC vote on the motion was unanimous.
- No new businesses

Final Thoughts/Adjourn

- The meeting concluded with reminders about available positions for Secretary and encouragement for active participation and feedback.
- Motion to adjourn – Liz Feldman, Seconded by – Cinder Barnes

**Meeting Adjourned at 3:07 pm**

Respectfully submitted by  
Paul Miller - Chair