

# MC GOVERNANCE

## Montgomery College College Council Meeting #12 Minutes

Tuesday, April 12, 2022

1 – 3 PM

Zoom Meeting

### **Attendees**

*Present:* Kimberly Jones (Chair), Shakenna Adams-Gormley (Vice-chair), Tonya Baker (Secretary), Transcie Almonte-Sabio, Rebecca Adegeye, Katherine Goldstein, Dana Baker, Ed Riggs, Alice Boatman, Kimberly Robinson, Mark Levine, Dr. Eric Benjamin, Ramon De La Cruz

*Absent:* Dr. Rebecca Thomas

*Proxy:* Dana Baker for Dr. Rebecca Thomas

*Guests:* Dr. Meghan Gibbons, Dr. Michelle Scott, Adam Reid, Dr. Monica Brown, Dr. Sanjay Rai, Dr. Jermaine F. Williams, Sherwin Collette, Margaret Latimer, Maria Adams, Angie Moy, Dr. Michael Mills, Rita Dobson, Lisannie Montilla, Janice DuFour, Dr. Shinta Hernandez, Joyce Matthews

*Student Guests:* Shereika Chin, Damaris Nna Essame, Patricia O. Magnoni, Maria Luisa “Malu” Vieira, Zachary Mindheim, Alisha Small

*Liaison:* Dr. Stephen D. Cain

*Governance Director:* Dr. Clevette Ridguard

### **Call to Order**

There is a quorum to conduct business. Chair Kimberly Jones called the meeting to order at 1:00 pm. The meeting was recorded for internal use only.

### **Constituent Concerns**

Katherine Goldstein shared an email she received from a member on the Rockville Campus Council the member wanted to formally acknowledge the Learning Assistant program headed by Dr. Carolyn Schick. The Council member wanted to acknowledge her hard work connecting Professors and STEM learning assistants, and they also wanted to make it known how vital it is to have this service and hopes the funding continues.

### **Approval of Agenda and Minutes**

The agenda was approved as submitted. The minutes for March 22, 2022 meeting were approved as written.

### **Chair’s Report (Kimberly Jones, College Council Chair)**

- College Council Theme for 2022 Creating Connections and Collaboration for Students,

## Employees and Institutional Success.

- The theme is centered around Mental Health and Communications and Election Committee
- Celebrating 10 Years of Montgomery College Governance, Tuesday, April 26<sup>th</sup> 12:00-1:30 p.m. Theatre Arts Building, Rockville Campus.
  - Join us to celebrate our Decade of Difference! This is open to ALL governance members. Please register: RSVP by Friday, April 15<sup>th</sup> at <https://bit.ly/MCGOVERNANCE>.
  - College Council Meeting 2:00 – 3:00pm in person SV302 or via zoom
  - MCRPA to Host Virtual Open House on April 13, 2022, 1-2 p.m. Via Zoom. Learn about Montgomery College Rising Professionals Association (MCRPA). To register, please visit <https://montgomerycollege.zoom.us/meeting/register/tJMucO6ORt8oHNX9PidqC0G-4SBLDeGQaR1>.
- Interpretation and Translation Service at Montgomery College
  - Educational services for students, faculty, staff. These services include 24/7 phone interpretation, as well as in-person interpretation, interpretation via zoom, and document interpretation for College related activities. If you are interested in having access to this service, please contact Karla Silvestre at [karla.silvestre@montgomerycollege.edu](mailto:karla.silvestre@montgomerycollege.edu) or Katie Nguyen at [katie.nguyen@montgomerycollege.edu](mailto:katie.nguyen@montgomerycollege.edu).
- Slam Poetry with Yazmin Monet-Watkins
  - Thursday April 21, 2022 @ 11:30 a.m. – Takoma Park Silver Spring Campus, ST Building 1<sup>st</sup> Floor Dining Area
- Graduate Cap Decorating Party
  - Germantown Campus Tuesday, April 12<sup>th</sup> 11-2 p.m. – Outside between HS & SA – register <https://bit.ly/GRADCAPGT>.
  - Takoma Park Silver Spring Campus Wednesday, April 13<sup>th</sup> 11-1 p.m. ST 2<sup>nd</sup> floor near Bookstore <https://bit.ly/GRADCAPTPSS>.
  - Rockville Campus Thursday, April 14<sup>th</sup> 1-4 p.m. Green Space between HU & TA <https://bit.ly/GRADCAPRV>.
- Montgomery College Job Fairs in April!
  - Job fair for Students – Rockville Campus Large Gym, PE Building – April 22<sup>nd</sup> 10 a.m. – 1 p.m.
  - Job Fair for Community Members and Students – Rockville Campus Small Gym, North Campus Drive – April 28<sup>th</sup> 9 a.m. –12 p.m.
- Part-Time Faculty Appreciation Day
  - Takoma Park Silver Spring Campus Monday, April 18<sup>th</sup> 11:00 a.m. – 1:00 p.m. In front of the ST Building
  - Germantown Campus Tuesday, April 19<sup>th</sup> 11:00 a.m. – 1:00 p.m. – In front of the SA Building
  - Rockville Campus Wednesday, April 20<sup>th</sup> 11:00 a.m. – 1:00 p.m. – Across from the TA Building
- Freedom Dreaming: The Arts for Hope and Activism. Dr. Andre de Quadros
  - Frank Islam Athenaeum Symposia Spring 2022 Speaker Series Advocacy, Activism, and Public Engagement Tuesday, April 26<sup>th</sup> 12:30 p.m. To register in advance for this webinar: <https://montgomerycollege.zoom.us/webinar/register/WNeLvYfIATMmBic01MYle-Q>

- Montgomery College Work Force Development and Continuing Education Welcomes Disney Institute Friday, June 24<sup>th</sup> 8:30 a.m. – 4:30 p.m. on the Germantown Campus, Globe Hall

- Check-in begins at 9:00a.m. A light breakfast is provided
- Course Details: Course # MGT 263
- CRN # 46960
- Investment: \$399 for Maryland Residents
- Non-Maryland residents is additional \$10.00 out of state fee
- Registration information, visit: [www.montgomerycollege.edu/wdce/disney](http://www.montgomerycollege.edu/wdce/disney)

**Election College Council Chair and College Council Updates and announcements (Dr. Clevette Ridguard, Governance Director)**

- 2022-2023 Governance election is over. We had over 1,500 people vote in the elections., We have identified those people that will be on the roster for 2022-2023.
- Each Council should be conducting your elections for the chair, vice chair, and secretary at your next meeting.
- Guidelines will be sent out on how to hold your elections so everyone can be uniform and following the guidelines according to Robert's Rules of Order.
- Please encourage your new incoming members to attend your meeting as well as the outgoing members because you will be voting on your officers.
- College council has two meetings left. On Tuesday, April 26<sup>th</sup> we will have a short meeting face to face or via zoom. This meeting will be a working session to assist with goal forms, constituency report and general information.
- All of the governance council's meetings should be held before Tuesday, May 10<sup>th</sup> before the final College Council meeting. We will be inviting the incoming and outgoing chairs., We will vote for our new vice chair, and our secretary for 2022-2023.
- We will now, according to our bylaws, open the floor for nominations for the college council chair for 2022-2023. The duties of the college council chair, according to Article 3 Section B of the Constitution on page 7, says that the College council chair sets the agenda for the college council meetings along with the governance director, presides over all college council meetings, maintains communication with the individual council chairs. There are other practical duties, operational duties. The college council chair must be familiar with Roberts rules of order. The college council chair will meet with the Governance director biweekly and also meeting with the vice chair and secretary of the College council.
- The chair will participate in numerous phone call conversations and emails to support governance. He or she will attend all of the governance meetings, has an opportunity of meeting with the President, and attends the PEC, President's Executive Committee, and all other duties as assigned.
- Floor is open for nominations. Ed Riggs nominated Kimberly Jones. Kimberly Jones was voted in with a unanimous win for the 2022-2023 College Council Chair.

Kimberly Jones accepted the position as the College Council chair for 2022-2023. She is excited to continue to work with the council and, to maybe make some recommendations on some changes that will help the Montgomery College governance. Kimberly Jones thanked the College Council. She is excited to serve and is thankful for having the opportunity to serve a second term as the Chair. She is excited to continue to work with the students and the college community.

**Announcements**

- Joyce Matthews thanked the commencement committee for stepping up and help plan this

year's commencement.

- Memo will go out to the College community regarding the college schedule of services for May 18<sup>th</sup>, 19<sup>th</sup> and 20<sup>th</sup>.
- End of the year activities Wednesday, Thursday and Friday: closing meeting on the 18<sup>th</sup> and commencement on the 19<sup>th</sup> – 20<sup>th</sup>. We need volunteers.
- Masks are optional and vaccinations cards will not be checked. All of the details for commencement will be in the memo with links for all the end of the year events.

### **Student Panel (Kimberly Jones, College Council Chair)**

Kimberly Jones welcomed the Montgomery College student panelists to the College Council meeting. The students' voices are extremely important to us, and critical in the work that we do. Your input really helps Dr. Williams and senior leadership make informative decisions. The student panelists' bios were included in the calendar appointment and can be reviewed on the Blackboard governance community page.

### **Student Questions:**

1. Of the types of services provided at MC -- either in the classroom, student support services, or student activities—which have been most helpful to you in your personal educational journey?

- The resources that are available for students with IEP (individualized Education Program) or a learning disability. The transition from MCPS to MC was seamless. I was able to get the help I needed. Also, getting involved with campus programs offered. The environment the student body has created on campus is highly motivating to the students. The biggest service that has been provided to me has been outside of the classroom.
- My experience here at Montgomery College with the MCLeads program. It has helped me to have a full college experience as a WDCE student; as a 37-year-old student returning back to school with 3 children with this program and its mentors, I have gained a lot of opportunities with in Montgomery College and outside of Montgomery College.
- Academic coaches and embedded couches are excellent. They have been a life saver.
- The Montgomery College Foundation has helped me during my financial hardships. Montgomery College is concerned with the well-being of their students. During the pandemic the college helped with internet services, laptop access, just to name a few of the programs that Montgomery College has offered. Impressed with all the services available to students.
- The Achieving the Promise Academy is a plus. My academic coaching has help me stay focused.
- The professors are amazing. They don't let you give up. They keep you guided and focused on your goals and help you with anything. They can giveyou advise and help to keep you from giving up. They are just awesome.
- It is a plus for students to get involved with clubs offered on the campuses. I started the Montgomery College Parent Alliance club for students with children. It is helpful to talk with other students that are trying to parent, work and finish school and to help them with any available resources.

2. Describe your ideal schedule of classes in the future. For example, would they be in person or online; during the day, evening or weekend; 15 weeks or seven weeks long?

- Accelerated 7-week classes are a plus. They have kept me focused and I am able to complete my courses in a short period of time. It is difficult but it keeps you grounded and that is a plus over the 15-week courses.

- Nursing program has not many choices for scheduling. Most all my classes are a specific time for the semester. If I could choose my ideal schedule I would have a blend of in-person and remote classes. I like the online remote classes better than to just do it all by myself without meeting on zoom.
- Prefer meeting via zoom and having that class lecture during the day.
- Virtual in the evening was good for me because I was able to stay home with my children during the day.
- Evening classes, virtual classes gave me time to be available for my kids during the day while they were in school. When my kids return to school, hybrid classes during the day would be great.
- Interaction with others is important. Face to face classes are beneficial for me.
- Social aspect is really important for our students getting involved, interpersonal communication.
- Online classes gave me the opportunity to return to school with caring for a special needs child, 100% online classes work great for me.
- I like the flexibility you have to choose how you take your courses.
- 7-week classes are absolutely amazing. I implore you to challenge yourself for at least one semester class. You won't be disappointed.
- Keep offering 7-week classes, distance learning classes, variety of times.

### 3. What suggestions do you have to help us improve your MC experience?

- Montgomery College does a great job. I sell my experience at Montgomery College to students who are considering going to a 4-year school.
- Montgomery College has great resources.
- Professors are amazing. The staff, faculty, everyone is phenomenal.
- Have daycare on all the campuses for parents taking classes.
- Better shuttle schedule in the morning.
- Better communication for services available to students.
- Internet connection problems on the Germantown Campus.
- More popular classes available.

### **Student Vaccination Update (Dr. Monica Brown, Senior Vice President for Student Affairs)**

- Montgomery College implemented a COVID-19 vaccination requirement for the spring 2022, and now students are attending again face to face classes. Students were required to upload their vaccination documents into the medicat system. Whether they uploaded a vaccination card or requested an exemption, religious or medical. The college reached 90% compliance. Going forward for the summer and fall semester new students and returning students are expected to upload their vaccination documentation. We will continue to strongly recommend, expect students to be vaccinated and to follow the health protocols.

**Public Access Bleeding Control Kits (Adam Reid, Director of Public Safety, Health and Emergency Management)** Adam Reid provided a PowerPoint presentation. He presented an overview of the Public Access Bleeding Control Kits. *To view the presentation, visit Montgomery College Blackboard governance community page.*

- All of the Montgomery College campuses and offices will have kits available to assist with medical emergencies.

**Adjourned**

The meeting was adjourned at 3:06 pm.