

Administrator Council  
14 September, 2023  
1:00pm to 3:00pm

Zoom link: <https://montgomerycollege.zoom.us/j/94005788398>

**By the end of this meeting, we will have:**

- Welcomed new members
- Approved the agenda and minutes
- Listened to constituent concerns
- Heard the Chair's report
- Discussed Old and New Business

**AGENDA**

<b>Start</b>	<b>Ref</b>	<b>Topic</b>	<b>Lead Person</b>	<b>Time</b>	<b>Purpose*</b>
1:00 pm	1	<b>Call to Order</b> • Welcome new members!	Akima	10 min	I
1:10 pm	2	<b>Approval of Agenda/Minutes</b> <a href="#">minutes-administrator-council-2023-05-04.pdf</a> ( <a href="http://montgomerycollege.edu">montgomerycollege.edu</a> )	Fiona	5 min	D, R
1:15 pm	3	<b>Constituent Concerns</b> • Slot 1 (5 minutes) • Slot 2 (5 minutes)	All	10 min	I
1:25 pm	4	<b>Chair's Report</b>	Akima	15 min	D, I
1:40 pm	5	<b>Old Business</b> • Administrator onboarding • Administrator awards • Grievance procedures • Discuss speaker invitee list	All	40 min	D
2:20 pm	6	<b>New Business</b> • Set goals • Discuss speaker invitee list • Location for in-person meetings	All	30 min	R
2:50 pm	7	<b>Announcements/Other</b>	All	10 min	I
3:00 pm	8	<b>Adjourn</b>	All		-

\*(R) = RECOMMEND ACTION/VOTE, (D) = DISCUSSION, (I) = INFORMATION, (O) = OTHER

## **Council Resource Officials**

- Dr. Stephen Cain, Chief of Staff/Chief Strategy Officer
- Dr. Clevette Ridguard, Governance Director

**Next Council Meeting:** Thursday 12 October, 1:00pm to 3:00pm. Zoom link:  
<https://montgomerycollege.zoom.us/j/94005788398>